

HARPURSVILLE CENTRAL SCHOOL DISTRICT

HORNETS NEWS



HIGH ACHIEVEMENT • HIGH EXPECTATIONS

August 2018

*SUMMER WAS FILLED WITH ENRICHMENT,
BUT WE ARE HAPPY TO SAY
WELCOME BACK!*



WWW.HCS.STIER.ORG

P.O. Box 147 | 54 Main Street | Harpursville, NY 13787



Letter from the superintendent

Dear residents,

Once again, I find myself as excited as ever with the beginning of a new school year. I cannot wait to see our amazing students and look forward to hearing about their summer vacation.

I hope that you are looking forward to the 2018-2019 school year as much as we are here at the school. We are ready for our students and I can assure you that we are poised to have a fantastic school year full of learning, growth, success and smiles for all of our students. Regardless of age or grade, this school year is one more step in the process of helping our students develop the habits and skills necessary to achieve their hopes and dreams. Welcome back!

This summer has been like those of years past as we've been busy with a multitude of activities such as preparing the buildings and grounds, hiring new

staff, learning, planning, and preparing to ensure our students have access to outstanding opportunities for learning, and engaging in our summer enrichment program, to name just a few items.

Also, on August 13, we welcomed our high school student-athletes back to begin their new fall sports season.

***"Please be assured
that we are here to
work with you and
that we sincerely
appreciate the
opportunity to
partner with you."***

The athletes and coaches are ready to persevere, putting their best foot forward throughout the season as they know anything is possible and they must work hard and work together to achieve success. Last, our maintenance and custodial staffs have worked hard all summer to make sure that our buildings and grounds are ready for our students upon their return in September.

I've written quite a few times in the past months about the inception of the Promise Zone and our new school resource officer. With the start of the school year, we are ready to implement both of these outstanding resources based on the principles of community schools. As you get to know the work with the people associated with these resources, I trust you'll agree that both resources have been outstanding supplements to our school community.

Our community schools coordinator is Stephanie Davy and our school resource officer is Nick Zakrajsek. Please be sure to say hello to them when you see them around campus.



Michael Rullo,
superintendent

As always, I want to encourage you to call the school with questions you have now or in the future. Please be assured that we are here to work with you and that we sincerely appreciate the opportunity to partner with you. I encourage the establishment of positive and proactive lines of communication with your student's teachers, guidance counselors and administrators. When the home-school connection is marked by a true spirit of cooperation, our students benefit and have the best chance for the success they deserve. Please know that our doors are always open and we are eager to work with you.

Again, welcome back to school for the 2018-2019 school year. I look forward to seeing everyone at the multitude of school-based events that will happen throughout the year. I wish all of our students and parents all the best for the upcoming school year and I cannot wait to see our students for the first day of school on Wednesday, September 5.

Yours in education,

Michael J. Rullo

Go Hornets!



Our mission

The mission of the Harpursville Central School is to develop lifelong learners who believe, and are empowered and engaged to achieve their goals.

Our vision

We will develop students who believe they are capable, creative and important; are empowered to promote positivity and take ownership in their education; are engaged citizens in our school and community to achieve their goals, alongside staff members, the community and their peers.

Our core beliefs

1. Students are our first priority.
2. Students and staff deserve a safe, positive, and supportive environment.
3. We will act with integrity and respect, value diversity, and preserve the dignity of each person.
4. We value the partnerships among students, staff, parents and the community.
5. All students have the ability to learn and will be successful.
6. We will never give up on any student.



District communication guidelines

Frequently, parents and other community members request help in knowing the best way to communicate with the school. The chart below will serve as a helpful resource. By contacting the following people in the prescribed order, you can be assured that your questions will be answered.

For questions about	1 st contact	2 nd contact	3 rd contact	4 th contact
Academics	Teacher	Guidance Counselor	Building Principal	Superintendent
Athletics	Coach	Athletic Director	Jr./Sr. Principal	Superintendent
Behavior	Teacher	Assistant Building Principal	Building Principal	Superintendent
BOE policies	District Clerk	Superintendent	Board of Education	
Budget	Business Official	Superintendent		
Building Use	Administrative Assistant	Building Principal	Superintendent	
Cafeteria	Director of Food Services	Business Official	Superintendent	
Classroom Procedures	Teacher	Assistant Building Principal	Building Principal	Superintendent
Bus Behavior	Bus Driver	Head Bus Driver	Asst. Principal/Principal	Superintendent
Co-Curricular	Advisor	Building Principal	Superintendent	
Facilities	Director of Facilities	Business Official	Superintendent	
Health Office	Building Nursing Office	Grade Level Principal	Superintendent	
Scheduling	Guidance Office	Jr./Sr. Principal	Superintendent	
Special Education	Teacher	Grade Level Principal (academics)	CSE/CPSE Chairperson	Superintendent
Transportation	Head Bus Driver	Business Official	Superintendent	

Harpursville Central School District directory

District Office693-8112

Board of Education
Michael Rullo, Superintendent
Tabaitha Rhodes, Admin. Asst./District Clerk

Business Office693-8120

Joseph McLaughlin, Business Official
Cheryl Hamilton, Payroll

Special Education693-8104

Joshua Quick, CSE/CPSE Chairperson
Audrey Warner, Admin. Assistant

Athletics693-8133

Joshua Quick, Athletic Director

Jr./Sr. High School693-8105

Kristine Conrow, Principal
Amanda Loihle, Admin. Assistant

Guidance Office.....693-8108

Karen Slesinsky, Jr/Sr HS Counselor
Kristina Irons, Jr/Sr HS Counselor
Ashley Bianchi, Elementary Counselor
Jill Andrews, Secretary/Attendance Clerk

W.A. Olmsted Elementary693-8115

Jim DiMaria, Principal
Katie Ives, Admin. Assistant

Health Offices

Brigiette MacNaught ... (Jr Sr HS) 693-8118
Shaina Hinman(Elm) 693-8119

Food Services693-8126

Norene Tasber, Director of Food Services

Transportation693-8100

Danielle Maxim, Head Bus Driver
Joseph McLaughlin, Business Official

Buildings & Grounds693-8121

David Johnson, Director of Facilities

The Harpursville Central School District does not discriminate on the basis of race, color, religion, creed, national origin, gender, sexual orientation or disability in the employment and educational opportunities it offers, including the vocational education opportunities available.

The district further gives notice that it does not discriminate on the basis of handicap in admission or access to its programs and activities, including vocational education programs.

Inquiries regarding these policies may be referred to any of the following Title IX Coordinators:

Elementary Principal Jim DiMaria.....693-8115

High School Principal Kristine Conrow.....693-8105





Welcome new staff members



Ashley Bianchi

Hello. My name is Ashley Bianchi, the new school counselor at W.A. Olmsted Elementary School. I am excited to bring my passion for helping others to the district. I look forward to helping each child spark their growth and reach their goals. I received both my bachelor's and master's degrees from SUNY Oneonta in psychology and school counseling. I grew up in Edmeston, a rural community similar to Harpursville. My last few years were spent

living in Bainbridge while working in Broome County, where I was able to learn about the many community resources available to help families. I currently live in South New Berlin with my husband, daughter and our two dogs. I enjoy being outdoors, working on do-it-yourself projects, watching sports, and spending time with my family and friends. I am looking forward to getting to know the Harpursville community and to enjoying a great school year.



Ashley Gay

Hello. My name is Ashley Gay and I am incredibly excited to be joining the Harpursville Central School District as a special education teacher at W.A. Olmsted Elementary. I will be supporting students in grades 3, 4, and 5.

My undergraduate degree is in Inclusive childhood education from Houghton College in Western New York. I grew up in the Binghamton area and have spent my previous teaching years in two local schools as an elementary special

education teacher. Teaching is one of the great joys of my life and it is rewarding to watch my students learn and grow. My desire is to create a learning environment where students feel that they can take chances, work hard and do their very best.

In my free time, I enjoy reading, writing, and running. I am looking forward to beginning this new school year at Harpursville and becoming a member of your school community.



Kate Rouse

Hello. My name is Kate Rouse. I will be teaching physical education at the elementary school, which I am very eager about.

This will be my third year teaching. Last year, I taught in the Vestal Central School District at Clayton Avenue Elementary School. The year before, I was at Craven County in New Bern, North Carolina. I earned my undergraduate degree and am currently pursuing my masters at SUNY Cortland. I am a high school graduate of a neighboring district, Chenango Valley.

I am very grateful to be teaching at a local district with such a close-knit and caring community. My goal is to provide an engaging and enjoyable environment for all students.

I enjoy spending time with my husband, our one-year-old daughter, Scarlett, and our dog, Roscoe.

I look forward to my future here at Harpursville.

Emergency closing, delays and cancellations

In the event of an emergency closing, school delay or cancellation, the latest updates will be available on the following radio and TV stations:

Television:

News Channel 34

WBNG-TV 12 WICZ/Fox 40

Radio:

WNBF-1290-AM WHWK-98.1-FM

WWYL-104.1-FM WAAL-99.1-FM

WYOS-1360-AM

Updated information can also be found on the district website:
www.hcs.stier.org

Additionally, we use the "All Call" system to contact parents, faculty and staff with important information such as delays and closings.

*A huge thank you to
the Town of Colesville
Highway Depart-
ment for helping our
grounds crew prepare
for opening day.*



School doors

The elementary school doors are kept locked at all times to ensure our students' safety. Any visitors who need to enter the building should push the call button on the left side wall of the main entrance. This will prompt office staff to respond and open the door for you as deemed appropriate. Please understand that you will be asked your reason for visiting. Upon entering, visitors should report to the main office window to sign-in with the office attendant.

School day schedule

School doors open to students: 7:30 a.m.
(Students should **NOT** be dropped off prior to 7:30 a.m.)

School day begins: 7:45 a.m.

Students tardy: 7:46 a.m.

Parent/pick-up dismissal: 2:35 p.m.

Students dismissed: 2:40 p.m.

Student transportation

The 2018-19 transportation confirmation forms identify the "regular" form of transportation your student will be using (bus transport or parent transport.) If there is a change (permanent or temporary) in their mode of transportation, a signed and dated note from the parent/guardian is needed. We understand circumstances arise and last minute changes are necessary. If this occurs we ask that you contact the school as soon as possible to ensure your student is dismissed properly. Calls or emails regarding last-minute transportation changes must be made **no later than 2:15 p.m.**

New procedure -

Morning student drop off

With our student's safety always priority #1, we have revised our student drop-off procedure. Our goal was to create a plan that would ensure our students' safe entrance into the elementary building each morning. In order to maintain knowledge of all people entering the building, students being dropped off should enter through the doors located next to the cafeteria and closest to the parking lot bordering Main St. (also used as the parent pick-up door). Please see simplified map below.

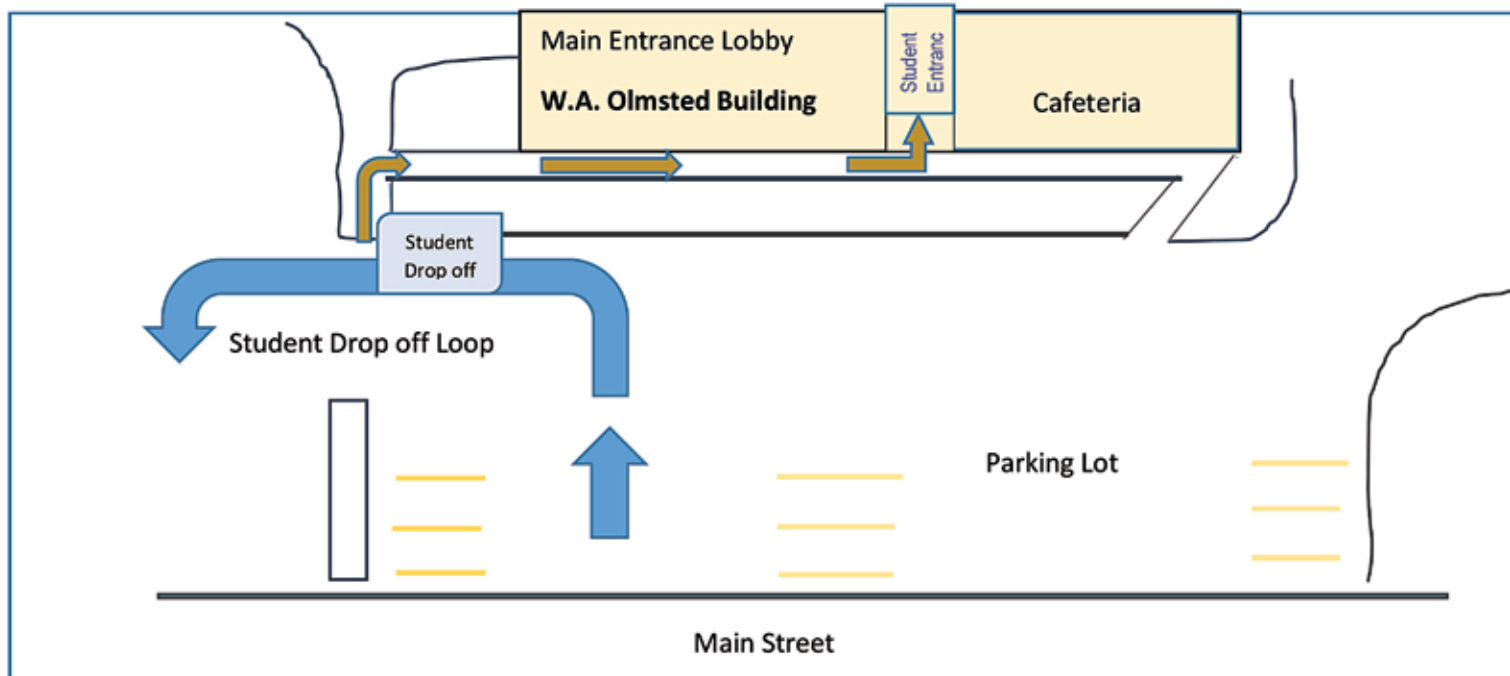
Late/tardy drop off

Students arriving after 7:46 a.m. should enter through the main entrance of the elementary building and be signed in at the main office by their parent/guardian.

Student pick up

To ensure students are safely released at dismissal, parents/guardians are to enter the building through the doors located next to the cafeteria and closest to the parking lot bordering Main St. Please arrive between 2:35 and 2:45 p.m. and go to the cafeteria to sign your student out at the table with the attendant.

- Picture ID should be available upon request when picking up a student.
- Dismissal times on half days will be between 11:25 and 11:35 a.m.





Letter from the Jr./Sr. high school principal

Dear community residents,

Hopefully, everyone has had a wonderful summer. I'm getting excited for the first day and trust all the students are too.

This year our school day begins at 7:45 a.m. The first bell will ring at 7:42 a.m. First period will begin promptly at 7:50 a.m. Consequently, this means the dismissal time has been moved up by 10 minutes, to 2:50 p.m. Our start and dismissal times have changed, but all other aspects of the schedule remain the same. Students will still have 41-minute instructional periods and time in the middle of the day allocated for extra help.

Please know there has been a slight shift in our guidance department. Karen Slesinsky is now the counselor for all students in grades 10 through 12. Kristina Irons will be the counselor for students entering grades 7 through 9. This department has been working diligently throughout the summer constructing the schedule. They have tried to ensure each student has the best schedule possible.

There are a couple of important dates I would like to mention, Open House will be held on October 17 at 6 p.m. and our Homecoming festivities will begin on October 9. Homecoming activities encompass many organizations. These celebrations are always such an exciting and fun time for everyone. Please consult the website for a list of events.

As always, I would like to greatly encourage all of our students to take advantage of the numerous extra-curricular activities available. We have found that students benefit in several ways when they are involved with the school's extra-curricular activities. There are a wide variety

of opportunities that allow our students to get involved and be a part of the extended school community. At Harpursville JSHS, students can participate in Theatre Club, Art Honor Society, Yorkers, cross country, Tech Club, chorus, yearbook, field hockey, volleyball, French Club, and there are many others. Typically students gain so much from these experiences; it's immeasurable.



Kristine Conrow,
principal

Throughout the year, I encourage you to reach out to your student's teachers, counselors, coaches, aides or myself with any questions or concerns. We all want to work collaboratively with each student to ensure they have the best chance at being successful. Please do not hesitate to contact any one of us throughout the year with any questions or concerns.

We are looking forward to an awesome year. This year we are welcoming the Class of 2019 as seniors and the Class of 2024 as 7th graders. Can you believe it? I'm completely shocked by how quickly the years go, as I'm sure many of you are, too.

I look forward to seeing everyone at one of the upcoming events. In the meantime, have a great and enjoyable rest of your summer. I can't wait to see you on September 5.

Kristine Conrow
Jr./Sr. High School Principal

IMPORTANT DATES

SEPTEMBER

5 Welcome back students!!!

OCTOBER

4 15 min mandatory emergency dismissal drill

5 **NO SCHOOL** – staff development

8 **NO SCHOOL** – Columbus Day

9 Underclassman picture day

9-13 Homecoming 2018

17 Grades 7-12 Open House 6-7:30 p.m.

Jr./Sr. HS regular bell schedule 2018-19

Period	Start Time	End Time
Bell rings	7:42	
Warning bell	7:47	
Announcements	7:48	7:50
Period 1	7:50	8:31
Period 2	8:35	9:16
Period 3	9:20	10:01
Period 4	10:05	10:46
HmRm/collab time	10:50	11:22
Lunch A / Period 5	11:26	11:50
Period 6	11:54	12:07
Lunch B / Period 7	12:11	12:35
Period 8	12:39	12:52
Lunch C / Period 9	12:56	1:20
Period 10	1:24	2:05
Period 11	2:09	2:50



DELAY SCHEDULES

One-hour delay		
Bell Rings	8:42	
Warning Bell	8:47	
Announcements	8:48	
1st Period	8:59	9:36
2nd Period	9:40	10:17
3rd Period	10:21	10:58
4th Period	11:02	11:39
5th Period/A Lunch	11:42	12:06
6th Period	12:09	12:20
7th Period/B Lunch	12:23	12:47
8th Period	12:50	1:01
9th Period/C Lunch	1:04	1:28
10th Period	1:32	2:09
11th Period	2:13	2:50

Two-hour delay		
Bell Rings	9:42	
Warning Bell	9:47	
Announcements	9:48	
1st Period	9:58	10:28
2nd Period	10:32	11:02
3rd Period	11:06	11:36
4th Period	11:40	12:10
5th Period/A Lunch	12:13	12:37
6th Period	12:40	12:43
7th Period/B Lunch	12:46	1:10
8th Period	1:13	1:16
9th Period/C Lunch	1:19	1:43
10th Period	1:46	2:16
11th Period	2:20	2:50

Three-hour delay		
Period	Start Time	End Time
Bell Rings	10:42	
Warning Bell	10:47	
Announcements	10:48	10:50
HMRM /CollabTime	10:50	11:22
Lunch A / Period 5	11:26	11:50
Period 6	11:54	12:07
Lunch B / Period 7	12:11	12:35
Period 8	12:39	12:52
Lunch C / Period 9	12:56	1:20
Period 10	1:24	2:05
Period 11	2:09	2:50

Reminders:

AM BOCES students do not go to BOCES if there is a 2-hour delay.

Any AM BOCES student that arrives before 5th period on a 2-hour delay should report to Mrs. Gutierrez's room. From there a study hall will be assigned.

PM BOCES students need to go to lunch at 11:00 a.m. every day, even if there is a delay and they have a scheduled class.

If there is a delay there is no collaborative time.

No AM BOCES

■ PM BOCES will leave at 11 a.m.. Students will eat lunch upon arriving on campus

2 p.m. Assembly schedule (NO homeroom)

Period	Start	End
Bell Rings	7:42	
Warning Bell	7:47	
Announcements	7:48	7:50
Period 1	7:50	8:29
Period 2	8:33	9:12
Period 3	9:16	9:55
Period 4	9:59	10:38
5th Period/A Lunch	10:42	11:06
6th Period	11:10	11:21
7th Period/B Lunch	11:25	11:49
8th Period	11:53	12:04
9th Period/C Lunch	12:08	12:32
10th Period	12:36	1:15
11th Period	1:19	1:58
Assembly Period	2:02	2:50

Early Dismissal schedule (11:30 a.m.)

Period	Start Time	End Time	Notes
Bell Rings	7:42		
Warning Bell	7:47		
Announcements	7:48		
School-wide Instructional Period	8:00	8:45	
*Period 1 or 4	8:49	9:12	
*Period 2 or 10	9:16	9:39	
*Period 3 or 11	9:43	10:06	
Period 5	10:10	10:34	(A lunch or 5/6 class)
Period 7	10:38	11:02	(6/7 class or B lunch or 7/8 class)
Period 9	11:06	11:30	(8/9 class or C lunch)

* Periods 1, 2, & 4 will rotate with periods 4, 10, & 11 on early dismissal days.

* Currently, the following days are scheduled ½ days: November 8th, January 25th, and April 5th.



Jr. / Sr. high school student school supply list

ALL students in grades 7-9 will receive one free binder + and one free set of dividers.

ALL students in grades 7-12 need:

Blue or black ink pens – highlighters – pencils and erasers – book covers – loose leaf paper (multiple packs)

Many classes may require:

Scientific calculator version TI-30XIIS or better

Flash drive with the students name on it

Physical education classes require:

Hair bands (if necessary) – non-marking soled sneakers that lace up and do not have open backs – deodorant – comfortable, appropriate clothing for PE classes. Students **MUST** change clothing to earn PE credit.

Jr. and Sr. Band & Chorus:

Concert performance dress clothes

In addition to items listed above:

7th graders will also need:

(3) 1-subject spiral notebooks
(1 each for ELA, Science and Home and Careers)

Home and Careers – (1) 2-pocket folder

Art 7 – combination or key lock for Technology locker

8th graders will also need:

ELA 8 – (1) 2-pocket folder, (1) notebook

Home and Careers 8 – (1) 2-pocket folder, notebook

Science 1 – subject spiral notebook

French 1A – (1) 2-pocket folder

Grades 9-12 Science Department

Mr. Rutherford –

Chemistry: (1) 2" 3-ring binder, folder, 3x3 Rubik's Cube

College Biology: (1) 2" 3-ring binder, folder

Mr. Strantz –

Earth Science: (1) 3-ring binder, calculator

Mrs. Frechette – Biology:

(school issued binder for 9th graders + see list for all students above)

Mr. Senseney – Physics: mechanical

pencils, (1) 3 ring binder, folder, dividers

Grades 9-12 Math Department

Mrs. Manville – Algebra, Algebra 1A, Algebra 1B: Blue or black pens, pencils, loose leaf paper

Mrs. Gilfillan – Algebra II, Foundations of Algebra II, College Algebra/Trig., Foundations of College Math: (1) 3-ring binder 2" or larger with dividers, college ruled loose leaf paper

Mr. Pianella – Geometry: (1) 3" binder w/5 dividers, (1) compass, (1) one subject notebook that has 3-ring binder holes

College Pre-calculus, College Calculus, College Statistics: (1) 2 inch binder with 5 dividers, one (1) one subject notebook that has 3-ring binder holes

Grades 9-12 English Department

Mr. Buczek/Mrs. Thomas - English 12A/12B: notebook or binder of choice, folder, post-its

Mr. Buczek – English 11: (1) 3-subject notebook, (1) 2 pocket folder

Mrs. Webster – English 10: (1) 1 ½" or 2" 3-ring binder, dividers, index cards, post-its, blue or black ink pens

Mrs. Thomas– English 9: (1) 1.5" or 2" 3-ring binder, dividers, post-its, index cards

Mrs. Thomas – Approaches to Literature CL: Notebook or binder of your choice, post-it notes, index cards

Grades 9-12 Social Studies Department

Mr. Kelly – Global Studies 10: (1) 3-ring binder, (1) composition notebook

Mrs. Rusnak – US History, Colesville History, College Level Sociology: (1) 3-ring binder only – NO spiral notebooks, composition notebook, highlighter(s)

Mr. Petras - Social Studies 9: (1) 3-ring binder

Additional High School Classes

Mrs. Burd - Business Law, Microeconomics, QBM (Business Math), Accounting, Computers 8, Microsoft Office, Career and Financial Management, Health: (1) 3-ring binder specifically for this class – 3" for Business Law, 2" for CFM, 1 ½" for all other classes

Miss Bedford – French: 9th grade: (1) 2" binder for workbooks, journals, misc. papers

Mrs. Ramsden – French I: (1) 1-subject notebook French II-V: (1) 1 inch binder

Mr. Rutherford – Health: (1) 1 ½" 3-ring binder, (1) folder

Family & Consumer Science

Electives:

(1) one subject notebook

This list is our best estimate and is subject to change.

Please plan to replenish writing utensils, loose leaf paper and various other items listed throughout the school year.

Thank you!



Christ's Bounty FREE Holiday Food Basket

sign up at
**Nineveh
Presbyterian Church,**
Route 7, Nineveh.

For families in the Colesville,
Harpursville and Nineveh area.

Families must sign up on
Saturday, Nov. 3
from 10 a.m. to noon.

Please bring proof of address.

Quantity limited to
125 baskets.

One per household.



Dear community residents,

Our district is committed to the success of both our students and teachers. We know that our teachers have a significant impact on our students as learners. Like our students, teachers need hands-on learning experiences that provide opportunities for active participation and collaboration. It's even better when we can put structures into place that benefit both teachers and students as learners. This summer we were able to do just that.

My new role as director of instruction has given me the time to focus more specifically on teaching and learning. With more time and attention devoted to instruction, we were able to put a lab site classroom into place during the Summer Enrichment program. This offered some of our teachers the chance to work with students at the same time they were working with other teachers. A lab site isn't anything complicated. It is just a classroom where students are learning from teachers at the same time teachers are learning from each other. Lab classrooms give teachers opportunities to share effective teaching practices and learn from each other. Students benefit in a big way as well. Teachers are able to join forces to focus on the needs of those students in that classroom to accelerate their progress as learners.

This summer, our lab site focused on reading. We offered two weeks of Reading Camp for our students at WAO Elementary. Reading Camp presented us the chance to work with our students and also allowed us to work together on our

teaching. During the first week of camp, we worked with students going into first, second, and third grade. The second week we worked with students going into fourth and fifth grade. Six of our teachers were able to work with 16 students over this two-week period. We worked with students each morning from 8-11. We explored, designed and built structures, and did lots and lots of reading and writing about the things our students were interested in. As our students were involved with all of these fun things, we were able to do a lot of learning about their needs as readers and writers. Every day from 11 a.m. – 2 p.m. the teachers and I were able to think about the work we had seen that morning and research more effective practices to put into place the next day. Even though Reading Camp lasted a short time, each day we were able to see our students improve as a result of the discussions and research we were able to do together.

This fall we will continue to use this lab site model in our classrooms. I'm really excited about the opportunities that this structure will provide for both our teachers and students. I am looking forward to sharing with all of you our continued work on teaching and learning throughout the year.



Pam Horton,
director of curriculum





Visitors from Cornell Coop make summer bloom

By Nivia M. Gutierrez, summer enrichment coordinator

The Harpursville summer program had two visitors from Cornell Cooperative Extension of Broome County, Megan Leigh Truesdail and Sarah Atwood, Ag in the Classroom educators, who spent most of a day teaching students in grades K-6 the importance of eating healthy and how to maintain and grow their own vegetables. The pair was instrumental in getting the students involved with caring for planting beds, making plant bulbs with seeds and maintaining garden beds by clearing out weeds. The student were also able to take with them an activity to plant wildflowers at home. At the end of their day, they collected tomatoes, peppers and basil from our planting beds – deliciously healthy!



A summer to remember

By Lisa Grencer and the kindergarten class

What a blast we had this summer!

Our kinder-skills group was very busy learning and having lots of fun. Over the course of four weeks, we spent time learning about the safari and went on our very own safari hunt looking for animals. We studied outer space and the ocean, and talked about getting ready for kindergarten. Our kindergarteners swam every day and learned a lot about water safety. Some special visitors came in to spend time with us as well. We had cooperative extension



Sofia Grencer and Garrus VanGorder

teaching us about the garden and made seed balls with us, we had a former Harpursville student, Joseph Whidden, who graduated and is now in the military, come back and talk with our class, and our fifth- and sixth-graders came in and read their stories with us. Our last day at summer program was filled with lots of fun, as we went on obstacle courses, water slides, had water balloon fights, our faces painted, and a picnic lunch. This was definitely a summer to remember.



Summer program students learn the benefits of yoga and meditation

By Caitlin Bedford

During the month of July, the Harpursville gym looked a little different than normal. While at any given point in time students were running around playing a game of bridge/wheel tag or floating to the bottom of the ocean and performing a "sun A" or "sun B," they also laid still and meditated.

The program integrated breathing techniques, yoga poses and meditation to teach students about their own reactivity and different ways of handling stress. Each week focused on a different portion of the Baptiste Yoga Sequence, working with the students' movements, strength and balance, and finishing with a focus on rejuvenation and calming poses.

The students also participated in breathing exercises, learning to pay attention to their breath during activities or when they were in a situation that caused them anxiety or frustration.

Each week, the students participated in team building activities within their



Andrew Fowler

grade groups. "Bridge/wheel tag" was a popular favorite and had them practicing back bends each time they



Julian Hosier

were tagged. "Sink the ship" had the students focusing on the best way to hit other teams bowling pins while still protecting their own. The Human Knot fostered communication and teamwork to get untangled. At the end of each week, students took a general survey to show what they had learned or reviewed in previous weeks.

Teamwork, sportsmanship highlight summer gym games

Students in Jason Lyon and Laurie Moore's grades 4-6 summer program had a super time participating in gym games. They played wiffle ball, corn hole, can jam, basketball, Hula-Hoop, and scooters, and also competed in a "minute-to-win-it" challenge.

While having fun, the students also learned teamwork and sportsmanship. It was a great time, and we are all going to miss being together for the summer.



Pictured (l-r) - Scarlett Taylor, BrookeLee Patrick, Cooper Pingitore



Students take pride in storybook creation

In the Storybook Creations class, students in fourth, fifth, and sixth grade learned the components and art of children's storybooks and created their own stories inspired by what they learned.

Students created their own original stories using their imagination to bring their tales to life, including developing characters and creating and resolving conflicts. They learned how to work together to create original artwork to illustrate the stories they wrote. Along with learning new art techniques, the students also learned team-building and social skills throughout the process of story-mapping and revising and editing.

The students then shared their storybooks with younger classes and were proud to show off their hard work.

Congratulations to all!



Pictured (l-r) are the fourth-grade students and their finished books:
Back - Taran Kniffen, Cooper Warren, Cooper Pingitore, C.J. Closs, Brooklee Patrick, Jacob Murphy, Summer Gillette. **Front** - Scarlett Taylor, Camryn Boyce, Jessica Fowler, Logan Hosier

The last day of summer enrichment program was filled with surprises

Students had a day of nonstop fun, running through the 40-foot inflatable obstacle course while our younger children negotiated the "little farm" inflatable obstacle course. Two giant inflatable water slides were set up and students enjoyed every minute of sliding, splashing and laughing.

There were picnic, gym and water balloon activities in the field and the gyms, and students had their faces painted with pictures of their choosing. Throughout the day, students enjoyed their last day of free swim (at Afton) and playing games at the pool. Hot dogs and popcorn were distributed, and popsicle treats were handed out as the students got ready to go home.

Students were happily surprised by visits from two local celebrities, Rowdy, the Binghamton Rumble Ponies mascot, stopped by and wandered through

the school giving high-fives, dancing, showing off his muscles and playing basketball with teachers and students, and, of course, posing for many photographs. We also had a visit from our very own Havoc the Hornet mascot. Havoc kept playfully stinging Rowdy as they danced showing off their



moves to the students and staff. Both Rowdy and Havoc made the students laugh and gave out lots of high fives. These two funny characters were the icing on the cake for our students. Rowdy (who doesn't usually speak) commented afterwards that he was excited to be around students who were well behaved and respectful. Harpursville students and staff were very grateful that Rowdy and Havoc were able to take time from their busy schedules

to visit us and make it an extraordinarily spectacular last day of summer fun for all.



Swimming fun means practicing water safety and learning skills

By Andrew and Andrea Senseney, swim instructors

Students in grades K-6 have been learning and practicing a variety of hands-on water safety and swimming skills.

With the main focus of each day's lesson being water safety, students learned and practiced how to best help a peer should they happen to fall into water or off a boat, for example. Students learn a plethora of catchy phrases - such as "reach or throw, don't go" - if someone has fallen into water. It's always best to reach out with a pool noodle or an oar to pull someone in, or throw any sort of flotation device or pool toy that floats. Going into the water yourself to help someone can lead to them unintentionally pulling you under as well. So, "reach or throw, don't go!"

Another cornerstone phrase is "don't just pack it, wear your jacket". It's never embarrassing or silly to wear a life jacket. They are designed to keep you safe should you fall into water unexpectedly. When jumping into water, students have learned how to jump properly - pulling down on their

jacket - preventing it from flying off. Additionally, students have shown that they can create a "survival huddle" to keep warm in a group while floating as well. Students have learned how to survive if their kayak flips over and are wearing a life jacket - they need to prevent hypothermia. HINT: get your upper body onto the flipped boat to minimize contact with the water. Also, to see if your child remembers any of the other catch phrases for water safety, they are listed below:

1. Be cool, follow the rules
2. Look before your leap
3. Think so you don't sink
4. Reach or throw, don't go
5. Don't just pack it, wear your jacket
6. Too much sun is no fun
7. In your house and in your yard, watch for water, be on guard

If you're going swimming with your children this summer, I'll walk you through a simple progression to see where your child's skill level is at. To assess more meticulously, a packet of skills by the American Red Cross has

been sent home with the children. To keep it simple, we'll use the following levels: beginner, experienced, and veteran.

Beginners can generally put their face in the water and blow bubbles, jump in the pool (almost) by themselves, and float on their back or front (usually called doing a "Starfish".) Bonus points are given if they can flip from floating on their front to floating on the back, and visa versa. Surprise bonus: ask them to show you what a "torpedo" is.

Experienced swimmers should be able to swim across a pool using the front crawl or elementary backstroke without touching the bottom, tread water for two minutes in the deep end, and do a seated or kneeling dive.

Veteran swimmers the can swim laps with proper form without travelling crookedly across lanes. Also, they have mastered the standing dive and are fearless to all water-related challenges. The most important thing is to be willing to try and practice.



Pictured (l-r) Rocco Vetrino, Nathaniel Pulido, Andrea Senseney (instructor), Garrus VanGorder, Isabella Almonte.



Pictured(l-r) Clayton Ives, Christopher Boyer



The purpose of this policy is to insure compliance with federal reporting requirements for the Child Nutrition Program and to provide oversight and accountability for the collection of outstanding meal balances. Federal reporting requirements do not allow the Child Nutrition Program to charge meals. Students may pay for meals in advance, at time of purchase or make electronic payments.

The Harpursville Central School District Board of Education recognizes that, on occasion, students may forget to bring money to school. To ensure that students do not go hungry, but also promote responsible student behavior and minimize the fiscal burden to the district, the board will allow students who forget money to “charge” the cost of the meals to be paid back at a later date.

Student charging - A student will

be allowed to charge up to five (5) lunches with the cost of these lunches added to his/her account balance. After five (5) lunch charges, the food service office will inform the parent/guardian of these charges and request payment. While the maximum number of allowable charges is five (5), the board acknowledges that each student deserves to have the dignity to choose his/her meal regardless of payment status. In the case the student is over the allowable limit of five (5) charges without payment, the student will continue to be offered his/her choice of meal. The cost of this meal will be added to the lunch account and the balance will need to be paid as soon as possible. Every effort will be made to collect the payment due on accounts. When an account has a negative balance between \$10 and \$20, the building principal will contact the parent/guardian to arrange payment. Any

accounts having a negative balance of \$20 or more will require communication from the superintendent. Account balances and payment collections are not to be discussed with students at any time. In the case that a student does not have money on his/her account, there will be no charging of “extra” items or ala carte (snack) items.

Adult charging – There will be no adult charging (employees, volunteers, or visitors) of school meals.

Annual notification – The school district will provide notice to all parents on an annual basis prior to the opening day of school, outlining the requirements of this regulation. The regulation shall also be published in an appropriate school-based publication.

The superintendent or his/her designee will develop rules and regulations concerning meal charges.

Guidance news

Visiting college representatives

Representatives from various colleges and universities visit our campus each year from September through December. This is an excellent opportunity for college-bound seniors to meet with these representatives to learn about the college and find out if it would be a good fit. The list of visiting college representatives, and when they will be on campus, will be posted on our web page and in the guidance office. Seniors should start checking the webpage in August for dates. Juniors are welcome to visit with the representatives as the classroom teacher allows. Signup sheets will be in the guidance office so passes can be sent to interested students.

PTO scholarship

It's not too early to get started on the requirements for the PTO Scholarship. To be eligible for this award, you must have completed at least two hours of **documented** (by the organization you are volunteering with) volunteer time during each of your high school years, starting with ninth grade. Volunteer time performed in the summer preceding your freshman year and each summer thereafter is eligible. Volunteer time done during the school year can be used as long it is above any course required volunteer time. Volunteer time can be from any school or community program. This scholarship is offered each year to graduating seniors.

2018-2019 ACT and SAT test dates

ACT tests for the 2018-2019 school year

Test dates	Reg deadline	Late reg (late fee)
Sept 8, 2018	Aug 10, 2018	Aug 11-26, 2018
Oct 27, 2018	Sept 28, 2018	Sept 29-Oct 14, 2018
Dec 8, 2018	Nov 2, 2018	Nov 3-19, 2018
April 13, 2019	March 8, 2019	March 9-25, 2019
June 8, 2019	May 3, 2019	May 4-20, 2019

SAT tests for the 2018 – 2019 school year

Test dates	Reg deadline	Late reg (late fee)
Aug 25, 2018	July 27, 2018	Aug 15, 2018 (online reg.)
Oct 6, 2018	Sept 7, 2018	Sept 26, 2018 (online reg.)
Nov 3, 2018	Oct 5, 2018	Oct 24, 2018 (online reg.)
Dec 1, 2018	Nov 2, 2018	Nov 20, 2018 (online reg.)
March 9, 2019	Feb 8, 2019	Feb 27, 2019 (online reg.)
May 4, 2019	April 5, 2019	April 24, 2019 (online reg.)
June 1, 2018	May 3, 2019	May 22, 2019 (online reg.)

So, freshmen, get started now. All 9-12 grade-level volunteers: **be sure to ask for your documentation upon completion of your volunteer time.**



September 2018 MS/HS Menu

Monday	Tuesday	Wednesday	Thursday	Friday
		5	6	7
		Mini Bagels Assorted Fruit / Milk Chicken Nuggets w/ Dipping Sauce Wheat Dinner Roll Seasoned Potato Wedges Fresh Carrots w/Dip Fresh Apple / Milk	French Toast Sticks w/Syrup Assorted Fruit / Milk Lupo's Chicken Sausage on a Steak Roll Baked Beans Corn Fresh Watermelon / Milk	Hornet Muffin Assorted Fruit / Milk Stuffed Crust Pizza Garden Salad w/Chickpeas Assorted Fresh Fruit / Milk
10	11	12	13	14
Frudel Assorted Fruit / Milk Cheeseburger on a Kaiser Roll w/Lettuce & Tomato Sweet Potato Cross Trax Baby Carrots w/Hummus & Dip Fresh Apple / Milk Second Choice: Hot Dog on a Roll	Choice of Two: Cinn. Bun, Cereal or Yogurt Assorted Fruit / Milk Taco Salad w/assorted toppings Seasoned Rice Corn Chilled Mixed Fruit / Milk	Bagel Breakfast Pizza Assorted Fruit / Milk Chicken Mac & Cheese Garlic Breadstick Steamed Broccoli Fresh Banana / Milk	Choice of two: French Toast Sticks w/Syrup Assorted fruit / Milk Lupo's Chicken Spiedie Sub Corn Oven Roasted Potatoes Fresh Apple / Milk	Hornet Muffin Assorted Fruit / Milk Homemade Pizza Cheese, Pepperoni or Garlic Garden Salad w/Chickpeas Assorted Fresh Fruit / Milk
17	18	19	20	21
Mini Pancakes Assorted Fruit / Milk Popcorn Chicken Oven Baked Potato Wedges Glazed Carrots Fresh Apple / Milk	Choice of Two: Cinn. Bun, Cereal or Yogurt Assorted Fruit / Milk Meatball Sub Oven Baked Crinkle Fries Veggie Cruncher Cup w/ Hummus & Dip Chilled Peaches / Milk Second Choice: Cheeseburger/Roll	Breakfast Pizza Assorted Fruit / Milk Brunch at Lunch! French Toast Sticks Sausage Patty Potato Puffs Fresh Pear / Milk	Mini Cinnis Assorted Fruit / Milk Breaded Mozz. Sticks w/Dipping Sauce Side of Pasta w/Sauce Harvest Apple Kale Salad Chilled Pears / Milk	Hornet Muffin Assorted Fruit / Milk Stuffed Crust Pizza Garden Salad w/Chickpeas Assorted Fresh Fruit / Milk
24	25	26	27	28
Frudel Assorted Fruit / Milk Chicken Filet on a Kaiser Roll Sweet Potato Crinkle Fries Green Beans Fresh Apple / Milk	Choice of Two: Cinn. Bun, Cereal or Yogurt Assorted Fruit / Milk Pulled Pork Sandwich Oven Roasted Potatoes Veggie Cruncher Cup w/ Hummus & Dip Chilled Mixed Fruit / Milk Second Choice: Chicken Patty/Roll	Bagel Breakfast Pizza Assorted Fruit / Milk Grilled Cheese Sandwich Tomato Soup Fresh Cucumbers w/Dip Fresh Pear / Milk	French Toast Sticks w/Syrup Assorted Fruit / Milk Cheese Lasagna Garlic Breadstick Steamed Broccoli Chilled Applesauce / Milk Second Choice: Meatball Sub	Hornet Muffin Assorted Fruit / Milk School's Choice Pizza Garden Salad w/Chickpeas Assorted Fresh Fruit / Milk
Sandwich choices: Mon: Turkey/Cheese Tue: Ham/Cheese Wed: Turkey/Cheese Thurs: Ham/Cheese Fri: Turkey/Cheese <i>P.B. & jelly offered daily</i>		Served Daily: PB & J Sandwich Yogurt Meal w/Cheese Stick M,T & W—Pretzel Thurs—UBR Fri—Granola		Lunch prices: K-5 - \$2.10/ 6-12 - \$2.30 Breakfast all schools - \$1.30 <i>Cereal & fruit offered daily</i>



Magic in a summer garden

Summer Enrichment with Ann McDonald

What defines summer more than sun and fun? Gardens! And the HCS Summer Enrichment program students added a little magic to a garden experience this summer. By creating Fairy Gardens and Hypertufa with art teacher Ann McDonald, the 4th, 5th, and 6th grade students used their imagination to build places fit for any fairy king or queen. Using only sticks, stones, silk flowers, hot glue and polymer clay, they constructed houses, swings, benches, waterfalls and ponds designed to keep all our summer fairy friends happy. Each garden was unique and elaborate; they used the materials to the fullest. Hypertufa is a combination of cement, peat moss and vermiculite. It is used in forming garden forms. We created forms used as planters or just a beautiful natural catch for water placed in the garden. The students used natural leaves that they collected and other organic material to create the surface. It is then washed with paint and allowed to dry to add wonderful and unique colors. We hope Fairies and birds alike will enjoy our summer creations.





Dignity act coordinators

The Harpursville Central School District has implemented the Olweus Bullying Prevention Program (OBPP). OBPP is a comprehensive, school-wide program designed and evaluated for use in elementary, middle, or junior high schools. The Olweus program is designed to improve peer relations and make schools safer, more positive places for students to learn and develop. Goals of the program include:

- Reducing existing bullying problems among students
- Preventing the development of new bullying problems
- Achieving better peer relations at school

The program has been found to reduce bullying among children, improve the social climate of classrooms, and reduce related

antisocial behaviors, such as vandalism and truancy. Schools are also gathering data about OBPP implementation at the high school level. The Olweus program has been implemented in more than a dozen countries around the world, and in thousands of schools in the United States.

Inquiries regarding the Olweus Bullying Prevention program may be referred to any of the following dignity act coordinators:

Jr. Sr. High School - Kristine Conrow, principal

W.A. Olmsted Elementary – James DiMaria, principal

District level – Michael J. Rullo, superintendent

Title I - No Child Left Behind

Dear parents:

As required by the No Child Left Behind law, parents of children who attend a Title I school are entitled to the following information regarding their child's classroom teachers and paraprofessional staff.

- Parents may request information regarding the professional qualifications of their child's classroom teachers(s) and paraprofessionals who may be providing services to their child.
- The information will reveal whether the teacher has met state qualifications and licensing criteria for the grade level and subject areas in which the teacher provides instruction.
- The information will also reveal whether the teacher is teaching under emergency or other provisional status.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher and the field of discipline of the certification or degree.
- Qualifications of paraprofessionals who are providing academic services to their child may also be requested.

If you wish to obtain the aforementioned information, please contact your child's building principal or the superintendent of schools.

AHERA notification

The Harpursville Central School District has completed the inspection of its facilities to determine if asbestos is present and if any action is needed to avoid potential health hazards.

A management plan has been developed in compliance with the Asbestos Hazard Emergency Response Alert (AHERA) to ensure the school district continues to provide and maintain a safe environment for students, employees and visitors. The plan includes:

- Training of maintenance staff to prevent disturbance of asbestos;
- Provisions for periodic re-inspection and surveillance, provisions for abatement activities performed by trained personnel.

Annually, school districts are required to notify parents, teachers, and employee organizations of the availability of their management plans. A copy of the management plan is available for inspection at the main office of each school building as well as at the business office of the school district. Any questions regarding this matter may be directed to Dave Johnson, director of facilities, at 693-8121.

Asbestos management plan

EPA regulations pertaining to the 1986 Asbestos Hazard Emergency Response Act require districts to provide annual notification **to parent, teacher and employee organizations** about the availability of the school's asbestos management plan (AMP) and any asbestos abatement actions taken or planned (including required inspections) in the school.

A copy of this notification (dated) must be placed in the AMP. The AMP must include a description of the steps taken to notify the audiences mentioned above.



Student dress code

All students are expected to follow the dress code at school and at school functions. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students to develop understanding of appropriate appearance in the school setting.

The administration will do everything in their power to enforce the dress code with as little to no disruption to student's class time. All students dress, grooming and appearance, including hair style, jewelry, make-up, and nails shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. All clothing should not expose any body parts (while sitting or standing), such as side, chest, stomach, back and rear-end. All shirts must have at least one strap covering each shoulder, including bra/bra-straps. Camisoles should not be worn by themselves, another garment should be worn with them.
3. The following will not be tolerated: a plunging neckline (front or back), crop tops, see-through garments (unless also worn with a non-see-through garment).
4. Students must wear footwear at all times, lack of shoes is considered a safety issue (bare feet, or socks).
5. Any headwear may not be worn in the building except for a medical or religious purpose. All hats should be left in the student's locker. Headbands are not considered headwear and will be allowed.
6. Any spiked jewelry or collars are not to be worn.
7. Items (clothing and/or jewelry) that are vulgar, obscene, and are vilifying or degrading of others on account of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and/or sex will not be tolerated.
8. Items (clothing and/or jewelry) should not promote and/or endorse the use of alcohol, tobacco, illegal drugs, or violent activities, vulgar language on your clothing or jewelry will not be tolerated. Students should not wear any type of costume (clothing, headwear, masks, or face paints), unless given specific permission from an administrator.

Each building principal or his or her designee shall be responsible for informing all students and their parents of the student dress code at the beginning of

the school year and any revisions to the dress code made during the school year. Students who violate the student dress code shall be required to modify their appearance by covering or removing the offending item and, if necessary or practical, replacing it with an acceptable item. Any student who refuses to do so shall be subject to discipline, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, up to and including out of school suspension.

Prohibited student conduct

A student may be subject to disciplinary action when he/she behaves in a manner which is:

1. disorderly, that is:
 - a. fighting, assaulting or behaving violently,
 - b. threatening another with bodily harm,
 - c. harassment, bullying, or intimidating students, school personnel or visitors (see also Anti-Bullying/Harassment, Hazing and Sexual Harassment policies),
 - d. making unreasonable noise,
 - e. being untruthful with school personnel or making false reports,
 - f. possessing electronic devices such as, but not limited to: video/audio players & recorders, remote controls, electronic games, beepers, pagers, cellular phones,
 - g. obstructing vehicular or pedestrian traffic,
 - h. driving recklessly,
 - i. creating a hazardous or physically offensive condition by an act which serves no legitimate purpose,
 - j. loitering or trespassing
 - k. being present on or entering into any school property, function or vehicle without authorization,
 - l. disrupts or is reasonably likely to disrupt the educational process or school operations; or is
2. insubordinate, that is, failing to comply with the lawful directions of teachers, school administrators or other school employees in charge of the student; bus drivers, bus monitors and bus aides, law enforcement officers or
3. engages in any of the following forms of academic misconduct:
 - a. tardiness,
 - b. missing or leaving school or class

- without permission or excuse,
- c. cheating, plagiarism, copyright/trademark violations or assisting another in such conduct
- d. violation of the Board of Education – Internet Protection Policy #6100
- e. improperly altering documents or records.
4. endangers the safety, health, morals, or welfare of themselves or others by any act, including but not limited to:
 - a. fighting, assaulting or behaving violently, threatening another with bodily harm,
 - b. harassment or illegal discrimination, which includes the use of race, color, weight, creed, national origin, ethnic group, religion, religious practice, sex, gender, sexual orientation or disability as a basis for treating another in a negative manner. (Reference policies on Sexual Harassment, Anti-Bullying, Hazing)
 - c. bullying
 - d. cyber-bullying
 - e. sexting
 - f. making unreasonable noise,
 - g. possession, use, distribution, transfer or sale of tobacco or tobacco products, e-cigarettes, vaping or vaping paraphernalia, alcohol, drugs or other controlled substances, drug paraphernalia or synthetic cannabinoid products including but not limited to incense, herbal mixture potpourri,
 - h. possession, use, or sale of weapons, fireworks, or other dangerous or prohibited objects or contraband. Dangerous objects include, but are not limited to: guns, starter pistols, knives of any kind (including all types of pocket knives), razors, box cutters, clubs, metal knuckles, nunchucks, Kung Fu stars, explosives, and any instrument, article or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used, is readily capable of causing death or other serious physical injury. Any object that resembles a dangerous object (such as a fake gun) will be considered a prohibited object,
 - i. using obscene, profane, lewd, vulgar or abusive language or behavior,
 - j. possession, sale, distribution, transfer or use of lewd or obscene materials,
 - k. gambling,



- l. hazing,
- m. extortion,
- n. theft,
- o. vandalism, willfully defacing, damaging or destroying school property or vehicles used by entities under contract with the district to provide services for the district. Willfully defacing, vandalizing, damaging or destroying the property of others on school premises, at school functions or on school buses under contract to the district, or
- p. misuse of school information technology (see applicable BOE policy in regard to information technology) or other school property.

5. engages in conduct that violates Board's rules and regulations for the maintenance of public order on school property in the Public Conduct on School Property section or Federal, State or local laws.

Definition of Bullying

"Bullying" is a form of harassment that consists of inappropriate and often persistent behavior including threats or intimidation of others, treating others cruelly, terrorizing, coercing, or habitual put-downs and or badgering of others.

Bullying occurs when someone purposely says or does mean or hurtful things to another person who has a hard time defending oneself or is in an otherwise vulnerable position.

District bully prevention rules

Rule 1: We will not bully others.

Rule 2: We will try to help students who are bullied.

Rule 3: We will try to include students who are left out.

Rule 4: If we know that somebody is being bullied, we will tell an adult at school and an adult at home

Olweus bully prevention program

Different forms or kinds of bullying may include:

Verbal bullying, being socially excluded or isolated, being physically bullied, being bullied through lies or false rumors, having money or other items taken or damaged, being threatened or forced to do things, racial bullying, sexual bullying, and cyber-bullying

Reporting procedures

Students are to report any incidents of discrimination, harassment, bullying, cyber-bullying, hazing, or sexting by

completing a "Harassment/Bullying Prevention Form". These forms are located in the school library, the guidance office and in the buildings main office. Forms can also be accessed and completed online on the District's homepage. Forms can be deposited into any specified drop boxes in the building or turned into the main office. Online forms can be e-mailed directly to the appropriate building administrator.

Dignity act coordinator

The Board of Education has designated the following individual as the Dignity Act Coordinator who has been thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex. This person will serve as a resource and be responsible for the oversight of investigatory procedures of all allegations of bullying. The Dignity Act Coordinator can be contacted at:

Michael J. Rullo, Superintendent
P.O. Box 147, 54 Main Street
Harpursville, New York 13787
(607) 693-8112, mrullo@hcs.stier.org

Off campus & Non-School Day Misconduct Students may be disciplined for violations of school district policies and the Code of Conduct when there is a connection to, or impact, effect on school students, personnel, activities, functions or property. Examples of misconduct include but are not limited to: cyber-bullying, sexting, threatening or harassing students or school personnel through the use of electronic devices.

Disciplinary penalties, procedures and referrals

In determining the appropriate disciplinary action, school personnel authorized to impose disciplinary penalties will consider the following:

1. The student's age.
2. The nature of the offense and the circumstances which led to the offense.
3. The student's prior disciplinary record.
4. The effectiveness of other forms of discipline.
5. Information from parents, teachers and/or others, as appropriate.
6. Other extenuating circumstances.

Penalties

Students who are found to have violated the district's code of conduct may be subject to the following penalties, either alone or in combination.

1. Oral warning
2. Written warning
3. Oral and written notification to parent
4. Detention
5. Suspension from transportation
6. Suspension from athletic participation
7. Suspension from social or extracurricular activities
8. Suspension of other privileges
9. In-school suspension or exclusion from a particular class
10. Removal from classroom by teacher or principal
11. Short-term (five days or less) suspension from school
12. Long-term (more than five days) suspension from school
13. Permanent suspension from school
14. Remedial Consequences
Remedial responses which may be utilized for, but not limited to, instances of discrimination and harassment of students by students and/or employees may include:
15. Peer support groups; corrective instruction or other relevant learning or service experience;
16. Supportive intervention;
17. Behavioral assessment or evaluation;
18. Behavioral management plans, with benchmarks that are closely monitored;
19. Student counseling and parent conferences.

Minimum periods of suspension

Students who bring a weapon to school will be subject to suspension for one calendar year unless otherwise determined by the superintendent.

Students who commit violent acts other than bringing a weapon to school shall be subject to suspension from school for at least five days unless otherwise determined by the superintendent.

Students who are repeatedly, substantially disruptive of the educational process or repeatedly substantially interferes with the teachers authority over the classroom will be suspended for at least five days. For purposes of the code of conduct, "repeatedly, substantially disruptive" means engaging in conduct that results in the student being removed from the classroom pursuant to educational law 3214 (3)(a) and this code on multiple occasions.



Referrals

1. Counseling
2. The Guidance Office shall handle all referrals of students to counseling.
3. PINS Petitions
4. The district may file a PINS (person in need of supervision) petition in Family Court on any student under the age of 18 who demonstrates that he or she requires supervision and treatment by:
5. Being habitually truant and not attending school as required by part one in Article 65 of the Education Law.
6. Engaging in an ongoing or continual course of conduct which makes the student ungovernable or habitually disobedient and beyond the lawful control of the school.
7. Knowingly and unlawfully possesses marijuana in violation of Penal Law Section 221.05. A single violation of Section 221.05 will be a sufficient basis for filing a PINS petition.
8. Juvenile Delinquents and Juvenile Offenders
9. The superintendent is required to refer the following students to the County Attorney for a Juvenile delinquency proceeding before the Family Court:
10. Any student under the age of 16 who is found to have brought a weapon to school, or
11. Any student 14 or 15 years old who qualifies for juvenile offender status under the Criminal Procedure Law Section 1.20(42)
12. The superintendent is required to refer students age 16 and older or any student 14 or 15 years old who qualifies for juvenile offender status to the appropriate law enforcement authorities.

Cell phone and electronic device use for students

I. Purpose

The Harpursville Central School District (HCS) is aware of the purpose and existence of electronic devices and cell phones in the times in which we live. It is, however, the firm belief of the school administration that electronic devices and cell phones are a clear distraction and interference with the purpose of our educational mission and setting at HCS during the school day.

This school policy applies to all students, grades 7-12, and will be strictly enforced on a daily basis. It is important that every student understand the purpose and content of the policy to ensure a school climate that is conducive to learning and free from distraction. Our goal is to foster and safeguard a learning climate that contributes to the personal and academic success of every student.

II. Definitions

- a. "Cell Phone" means a handheld electronic device having the ability to receive and/or transmit voice, text, picture or data messages without a cable connection, such as cellular telephones, digital wireless phones, radio-phones/walkie-talkies, telephone pagers, PDA phones (personal digital assistants with wireless communications capabilities), or RIM ("research in motion") wireless devices.
- b. "Electronic Devices" are devices which, irrespective of their ear-phone capabilities, are electronically powered. "Electronic devices" are inclusive of, but not limited to, the following:
 - i. I-PODS
 - ii. MP3 players
 - iii. Walk-Mans
 - iv. CD Players
 - v. Walkie-Talkies
 - vi. Blackberries
 - vii. Electronic Game Devices
 - viii. Cell Phone Cameras
 - ix. Video Cameras/Digital Cameras
 - x. Paging Devices
 - xi. PDAs

III. "No use policy"

- a. HCS adopts a "no use policy" at all times when instruction is being given. That is, these devices are to be shut off during instructional class and any other time administration deems it to be an instructional time. For instance, an assembly may be determined to be an instructional time and the "no use policy" shall be in effect. Students who bring cell phones and electronic devices to school must place them in the off-silence position during all instructional times during the day. Cell phones and electronic devices should be turned off and kept inside a book bag, purse, or similar container so as to not be visible to other students or staff. No cell phone or electronic

device should be used and may not be allowed to emit any vibration, ring tone or other noise on school grounds or during any school sponsored program or activity, including school transportation.

- b. Cell phones and electronic devices may be used outside of school buildings before and after school hours. They may also be used during passing time between classes.
- c. Building administrators of the individual middle and high schools have the authority to grant, if any, additional designated times and areas where cell phones and electronic devices may be used during the school day. All such policies must be written.

IV. Consequences of violation of this policy

- a. HCS, giving fair warning of this policy to students, will confiscate/collect cell phones and electronic devices from students who violate the policy.
- b. Once collected, parents will be notified; and cell phones and electronic devices will be returned to students at the end of the school day in the individual school offices, pending parental notification and approval.
- c. Students who repeatedly violate the cell phone and electronic devices policy risk disciplinary action (detention, leading up to out of school suspension).

V. Miscellaneous provisions

- a. In emergency situations, students and parents may use school telephones in the individual school offices, Administrative Offices and Student Centers.
- b. Students may use electronic/scientific/graphing calculators within the classroom and library-LMC areas for educational purposes only.

Visitors to the school

All visitors must report to the school office or other designated individual to request a visitor's pass to be allowed further access to the building unless previously invited to a classroom or assembly program.

Members of the School District staff will treat parents and other members of the



public with respect and expect the same in return. The District must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering school/district grounds.

1. **Disruptive Individual Must Leave School Grounds.** Any individual who disrupts or threatens to disrupt school/ office operations/events, threatens the health and safety of students or staff will be directed by the school's principal or other person in charge to leave school, School District property, or event promptly. If the person does not comply law enforcement authorities will be called. Future access to school property or events may be restricted.
2. **Directions to Staff in Dealing with Abusive Individual.** If any member of the public uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed will warn the speaker to communicate civilly, a failure to do so could result in a request to leave or end the contact. If the individual does not stop the abusive behavior, the District employee will verbally notify the individual that the meeting, conference, or telephone conversation is terminated. If on school premises, failure to comply may result in the individual being directed to leave and/ or law enforcement may be notified.
3. **Provide Policy and Report Incident.** When a staff member determines that a member of the public is in the process of violating the provisions of this policy, the staff member should direct the person to the building administrator, or other school official in charge, who should provide a written copy of this policy at the time of occurrence.

Public conduct on school property

All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected to be properly attired for the purpose they are on school property.

Prohibited conduct

No person, either singly or in concert with others, shall:

1. Willfully cause physical injury to any other person, or threaten to do so for the purpose of compelling or inducing

such other person to refrain from any act which he has a lawful right to do, or do any act which he has a lawful right not to do.

2. Physically restrain or detain any other person, or remove such person from any place where he is authorized to remain.
3. Willfully damage or destroy property of the district or of the school personnel or students, or remove or use such property without authorization.
4. Without permission, express or implied, enter into any private office of an administrative officer, faculty member or staff member.
5. Other than student, employee or Board member, enter a classroom or the building beyond the administrative office without written permission of the superintendent or his designee.
6. Enter upon and remain in any building or facility for any purpose other than for authorized uses, or in such manner as to obstruct its authorized use by others.
7. Without authorization, remain in any building or facility after it is normally closed.
8. Refuse to leave any building or facility after being requested to do so by an authorized administrator.
9. Deliberately disrupt or prevent the peaceful and orderly conduct of classes, school programs, school activities, lectures and meetings, or deliberately interfere with any person who desires to express his views, including invited speakers.
10. Have in his possession upon any premises to which these rules apply, any knife, shotgun, pistol, revolver, or other firearm or weapon without the written authorization of the superintendent, whether or not a license to possess the same has been issued to such person.
11. Smoke tobacco, possess, consume or exchange or be under the influence of alcoholic beverages, drugs or narcotics on school properties.
12. Distribute or post any written material, pamphlet or poster without the prior written approval of the superintendent.
13. Urge or incite others to commit any of the acts herein prohibited.
14. Violate the traffic laws, regulations or other restrictions on vehicles.

15. Intimidate, harass or discriminate against any person on the basis of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.

Penalties

A person who shall violate any of the provisions of these rules shall:

1. If he is a licensee or invitee, have his authorization to remain upon the district property withdrawn, and shall be directed to leave the premises. In the event of his failure or refusal to do so, he shall be subject to ejection and arrest.
2. If he is a trespasser or visitor without specific license or invitation, be subject to ejection and arrest.
3. If he is a student, be subject to suspension or such lesser disciplinary action as the facts of the case may warrant.
4. If he is a faculty member, be guilty of misconduct and be subject to dismissal or termination of his employment or such lesser disciplinary action as the facts may warrant, including suspension without pay or censure.
5. If he is a staff member entitled to the benefits of Civil Service Law Section 75, be guilty of misconduct and subject to the penalties prescribed in said section.
6. If he is a staff member, not entitled to the benefits of Civil Service Law Section 75, be guilty of misconduct and be subject to dismissal or termination of his employment or such lesser disciplinary action as the facts may warrant, including suspension without pay or censure.





Objectives

Through applying this Comprehensive Attendance Policy, the district expects to:

1. Encourage consistent attendance by all students through positive interventions;
2. To accurately track and identify patterns of attendance, absence, tardiness to school, and early departure of students to and from the school;
3. To develop effective intervention strategies to improve school attendance and to promote students' academic success;
4. To ensure sufficient pupil attendance of classes so that pupils may achieve State mandated education standards;
5. To track student location for safety reasons and to account to parents regarding the location of children during school hours.

Whenever used in this policy, the term "parent" or "parents" is understood to mean a student's parent(s), guardian(s), caregiver(s), or person(s) in parental relation.

Definitions

Whenever used within the Comprehensive Attendance Policy, the following terms shall mean:

1. **Scheduled instruction:** Every period that a pupil is scheduled to attend instructional or supervised study activities during the course of a school day during the school year.
2. **Absent:** The pupil is not present for the entire period of the pupil's scheduled instruction.
3. **Tardy:** The pupil arrives later than the starting time of the pupil's scheduled instruction.
4. **Early Departure:** The pupil leaves prior to the end of the pupil's scheduled instruction.
5. **Excused:** Any absence, tardiness, or early departure for which the pupil has a valid school approved excuse. Such excused non appearance shall include: personal illness, illness or death in the family, religious observance, quarantine, required

court appearances, attendance at health clinics or other medical visits, approved college visits, participation in a school-sponsored activity, military obligations, absences approved in advance by the principal, and other reasons as may be approved by the commissioner of education.

6. **Unexcused:** Any absence, tardiness or early departure for which the pupil has no valid school approved excuse. Such unexcused non-appearance shall include shopping trips to the local mall, family vacation, oversleeping, skipping class, and any other absence that is not excused.

The reason for a student's absence, regardless of parental consent or not, is the sole determinant in whether the absence is classified as excused or unexcused.

7. **Valid School Approved Excuse:** Parents are expected to assist the school in accounting for absences by sending a note within 3 school days of the student's return to include:
 - a. Date of absence
 - b. Reason for absence
 - c. Student's name
 - d. Parent's signature
8. Parents should expect that a random audit of excuses be performed to insure the integrity of the excuse.

Notes

1. After 3 school days without a note, a student's absence will automatically be considered unexcused, at which point the code of unexcused becomes permanent.
2. After 5 consecutive days of absence, a student and his/her parent must provide the school with a valid physician's note in order to excuse the absences.

Coding system

A coding system is currently used within the District to indicate the nature and reason for a pupil's missing all or part of scheduled instruction. The time that the pupil arrived or departed will be recorded next to the entry code describing the nature and reason for the student missing all or part of scheduled instruction.

Notification and intervention strategies

A strong home-school connection and appropriate, timely communication between both parties supports regular attendance by students. Therefore:

1. If a student is not present for first class of the school day and the school has not been previously notified of the absence by the parent, the district shall attempt to contact the pupil's parent to learn the nature of the pupil's absence and notify the parent that the pupil has not arrived at school. Also, at





any other period during the school day when attendance is taken and where the pupil has not attended scheduled instruction, a designated staff member may attempt to notify the student's parent by phone. Further, the parent will be reminded of the attendance policy.

2. When needed, a school conference shall be scheduled between the parent and the appropriate school personnel in order to address the student's attendance and to develop appropriate intervention strategies that best meet the needs of the student. The student should plan to attend this conference.

3. For every 5 unexcused absences, unexcused tardy to school, and/or unexcused early departure, the pupil's parent shall receive a letter, supplied by the principal or his/her designee, documenting the absences and reminding them of the policy. Further, a designated staff member will review the attendance policy with the student and will

discuss possible interventions to aid the student in changing their behavior. This procedure will repeat after 10 incidents.

4. If a student exceeds 10 days of unexcused absence, the parents will be contacted for a conference with school officials. The principal or his/her designee may commence the PINS (person in need of supervision) and/or DSS (Department of Social Services) hotline process. A letter to the parents and a request for a conference with school officials will commence for every five instances of untimely or non-attendance thereafter.

5. For extenuating circumstances, the principal will deal with the situation on a case-by-case basis.

Student attendance and grades

A student's grade is affected by classroom attendance, participation, and timely completion of related coursework. Attendance will not be used as a measure of student learning; rather course credit is recommended based on student performance related to learning outcomes. Thus:

- Students are required to attend all scheduled classes, unless their absence is excused.
- Unexcused absences and unexcused

tardies, as well as excessive excused absences or excused tardies are likely to have a negative affect on a student's grade for the day, marking period, and/or course.

- Make up work for excused absences will be available for students and must be completed in a timely manner

- As a maximum, students will have the same number of days as their legal, excused absence to make up the work missed, unless a later, alternative date is specified by the student's teacher for the class in question.

- Upon their return to school, it is the student's responsibility to consult with their teacher regarding arrangements for making up missed work, quizzes, or tests.

- Teachers have no obligation to provide make up work or instruction for material covered during a class for which a student was unexcused absent, unexcused tardy, or unexcused early departure. Therefore:

- Students should not expect make up work to be accepted for unexcused absences, unexcused tardies, or unexcused early departures.

- For any unexcused absence, unexcused tardy or unexcused early departure students should expect to receive a grade of zero for any work collected during the class period, as well as a grade of zero for any quizzes or tests given during that class period.

- Teachers do not have to allow students to receive credit for assignments given during the period of unexcused non-attendance that will be collected the next time the class meets.

Incentives and disciplinary sanctions

1. Incentives

The district shall recognize students for exemplary attendance and significant attendance improvement through items such as attendance honorrolls, grade-level rewards, classroom acknowledgement or incentives to attend on days that have historically high absenteeism (beginning/end of week, before/after a vacation, etc).

2. Disciplinary Sanctions

The pupil may be subject to disciplinary procedures for unexcused absence,

unexcused tardiness, or unexcused early departure, as described in the Code of Conduct. In addition, excessive absence could result in the denial of participation in interscholastic athletics and other extracurricular activities.

In order to participate in after-school, extra-curricular activities, students must be present in school for at least one-half of the school day and attend all required classes. Students who are absent from school with an excused absence, as defined in this policy, and **other than illness or suspension** will be allowed to participate in after-school activities.

Intervention strategy development

The building principal shall meet periodically with the Attendance Supervision Officer and other administrators and teachers as the principal determines necessary to review student attendance records, address identified patterns of unexcused pupil absence, tardiness and early departure, and review current intervention methods. Where the principal determines that existing intervention policies or practices are insufficient, the principal shall notify the superintendent who will in turn notify the board of education prior to its annual review of the building's attendance records, of both insufficient practices and any proposed changes needing board approval to implement.

Counseling

The district shall provide consistent counseling to students with chronic attendance problems. Such counseling may include a student service team (SST) meeting attended by district employees knowledgeable about the student. Parents should expect to be invited to attend all SST meetings.

Attendance supervision officer

The board shall designate a person as the attendance supervision officer. The attendance supervision officer is responsible for reviewing pupil attendance records and initiating appropriate action to address unexcused pupil absence, tardiness and early departure consistent with the Comprehensive Attendance Policy.

A full-text version of the Comprehensive Attendance Policy is available for your review upon request.



Letter from the elementary school principal

Dear W.A. Olmsted families,

It is with great pleasure that I am transferring from the Jr/Sr. High School to be principal at W.A. Olmsted Elementary School. It is my belief that the fundamental purpose of our school is to ensure that all students are learning at high levels. I believe our district's mission statement drives all our undertakings at W.A. Olmsted Elementary School, specifically the development of lifelong learners who are empowered and engaged in achieving their goals. Students will always be my first priority and I highly value a safe, positive and supportive learning environment for our school. I and our staff are here to help all of our students and families.

Our Summer Enrichment program provided our students with wonderful experiences in writing stories, learning survival skills, practicing yoga, creating fairy houses, and social skills improvement through various games and many other engaging activities. I enjoyed the opportunity to become more familiar with many of the students

during the summer while watching them involved in these programs.

One of the most important aspects of my work this school year will be to build strong relationships with students, teachers, staff and parents. As I get accustomed to the day-to-day pace of the elementary school, please come up and introduce yourselves.

Welcoming the following new members to our team will continue to develop W.A. Olmsted's rich learning environment:

Katie Rouse – physical education teacher

Ashley Bianchi – guidance counselor

Ashley Gay – special education teacher

Nick Zakrajsek – school resource officer

Tamara Onofrio – school psychologist

Stephanie Davy – community school coordinator (Promise Zone)

As my wife (for 25 years) and I are getting ready to send our oldest son, Andrew, off to Nazareth College and prepare our younger son, Nicholas, for his sophomore year of high at Union-Endicott, I fondly remember the excitement and anticipation of when they were much younger eagerly awaiting the start to a new school year. It is my sincere hope that all of our students are excited and are looking forward to a wonderful learning and growing experience this school year at W.A. Olmsted Elementary School.

Sincerely,
Jim DiMaria



Jim DiMaria,
Principal



Bus safety tips

- If your child will need a pick up or drop off at a childcare location, please contact transportation to make sure we are aware.
- Students can be picked up at one location and dropped off at a different location, but the arrangement has to be consistent Monday through Friday.
- Do not pass a school bus when the stop sign is out and red lights are flashing. This law is also in effect in school parking lots.
- Bus transportation is a privilege. Violations of safety rules will lead to suspension of this privilege.

- They must wait for the driver's hand signal before crossing in front of the bus.
- Silence at a railroad crossing is important so the driver can hear an oncoming train.



On the bus:

- Stay in your seat
- Talk quietly
- Follow the bus driver's directions
- Be a role model for younger students

*Be **Safe** and **Helpful** * Be **Respectful*** Be **Responsible***

*** With our precious cargo, we keep safety our main concern***

Please remind your children that:

- Each time a driver looks in the rearview mirror because of a student distraction, they miss seeing one hundred feet of roadway.



Your donations are greatly appreciated in each classroom. Please note that Adrienne Colsten's K-1 multi-age class and Kelly LaDue's 3-4 multi-age class do not have separate class supply lists.

Kindergarten

- 1 Large backpack
- 1 Hard pencil box
- 1 Box of #2 pencils (Ticonderoga works best)
- 2 Boxes of 24 Crayola crayons
- 2-4 Dry erase markers
- 4 Glue sticks (any size)
- 1 Water bottle (pull-top)

1st Grade

- 1 Reusable plastic water bottle
- 24 Pencils (Ticonderoga last the longest)
- 2 Box of 24 crayons
- 5 Glue sticks
- 3 Packages of Post-it notes
- 1 Pair of scissors
- 4 Odorless dry erase markers
- 2 Large pink erasers
- 1 Personal pencil sharpener with cover
- 1 Pencil/supply box
- 1 Package of large markers
- 1 Box of tissues

2nd Grade

- 1 Reusable plastic water bottle
- 75 Pencils (Ticonderoga last the longest)
- 1 Highlighter
- 1 Box of 24 crayons
- 2 Glue sticks
- 3 2-Pocket plastic folders without fasteners (blue/red/green)
- 1 Marbled wide-ruled composition notebook
- 3 Packages of Post-it notes
- Scissors
- 1 Box sandwich-sized Ziploc bags (boys)
- 1 Box gallon-sized Ziploc bags (girls)
- Odorless dry erase markers

Optional Items

- 1 Bottle of hand sanitizer
- 1 Box of band aides
- 2 Large pink erasers

Erika Strano's multi-age 2 / 3 Class

- Hard pencil case
- 24 Pencils (Ticonderoga works best)
- 2 Boxes of crayons
- 1 Box of colored pencils
- 1 Pack of black pens
- 1 Composition notebook
- 4 Packs of small Post-it notes
- 4 Dry erase markers (to share with the class)
- 1 Box of snack-sized bags (to share)

3rd Grade

- 4 Two-pocket folders (blue, green, red & yellow)
- 48 Pencils
- 1 Package of cap erasers
- 2 Large erasers
- 2 Highlighters
- 1 Package of colored pencils (12 ct.)
- 1 Box of crayons (24 ct.)
- 2 Glue sticks
- 2 Wide-ruled composition notebooks (100 sheets)
- 4 Pack of Post-it Notes (3x3)
- 4 Low-odor dry erase markers
- Pencil box or pouch
- Scissors

4th Grade

- Crayons or colored pencils
- Plastic pencil box
- 4 Boxes of pencils (refills as needed)
- 2 Marble composition books (Please no spiral-bound)
- Dry erase markers
- 4 (3x3) Post-it note pads
- 2 Pocket folders with inside center fasteners (1 red, 1 green)

5th Grade

- 1 One-Inch binder
- 1 Package of 8 tab dividers
- 4 Single-subject spiral notebooks
- 4 Two-pocket folders
- A homework folder
- A box of No.2 pencils with good erasers
- 1 Package of cap erasers
- Colored pencils
- 1 Dry erase marker (any color)
- Ruler (with centimeters on one side and inches on the other side)
- 2 Large packets of loose leaf paper
- Book covers
- 1 Package of 3x5 cards or 5x7 cards

Optional Items

- Alphabet stencils
- Pens (Blue or Black)
- Scissors
- Highlighter
- 2 Glue sticks
- 1 Box of tissues

6th Grade

- 2 Doz. pencils (replenish as needed)
- 2 Doz. pencil top erasers (replenish as needed)
- Loose leaf paper (replenish as needed)
- Two-inch binder (with pockets on the front and back)
- 1 Package of 24 colored pencils
- 1 Zipper pencil pouch for binder
- 1 Scissors
- 2 Composition notebooks
- Pocket folders (1 Yellow, 1 Navy Blue, 1 Green, 1 Red)
- 1 Jumbo-sized book cover
- Hand pencil sharpener
- Earbuds or headphones



Letter from the athletic director

Hello, community members.

We are pleased to announce the start of another fall sports season and we are looking forward to fielding some tremendous teams and opportunities for our student athletes.

As you are aware, we have great partnerships with the Afton School District for a number of our athletic programs. Our programs that are merged for the fall are cross country, soccer, football, cheerleading and volleyball. With regard to our merged programs, football, cheerleading and volleyball will be centered at Harpursville. Cross country will practice at both Harpursville and Afton, while soccer will practice and play games at Afton. We also have a student who is competing on the Chenango Valley swim team and they practice and compete at Chenango Valley.

Our field hockey program is not a merged sport and consists of only Harpursville athletes.

For a complete list of our schedules, please visit www.schedulegalaxy.com on the district website. You can also "subscribe" to a specific sport, or several, to receive up-to-the-minute game changes and scores.



Our sports programs now have the added benefit of an athletic trainer from Lourdes Health Services. Our trainer is on campus Monday and Thursday throughout the season. This person is available to help with injuries that occur in practices or games and will help with prevention as well. If an athlete is injured, our trainer can also help with

specific recommendations for treatment while the athlete is on campus as well as help with follow-up care through Lourdes.

Last, this school year Jason Lyon will be helping our athletic programs as our athletic coordinator. Mr. Lyon will assist with the day-to-day operations in terms of scheduling, maintaining student records and ensuring that our outside groups have continued access to our facilities.

We encourage you to look at our school webpage <http://www.hcs.stier.org/Athletics.aspx> to see our student handbook for athletics and also any updated information for student athletes throughout the school year.

Looking forward to a great fall season – Go Hornets!



Josh Quick,
Athletic director

Recruiting opt-out form for juniors and seniors

The United States Congress has passed two major pieces of legislation that require local schools to give military recruiters the same access to high school students as we provide to colleges and employers.

These same pieces of legislation allow parents to "opt out" of having this information disclosed to military and college recruiters upon request. We **will not** provide recruiters with the personal information of your son or daughter if you notify us that is your preference. Therefore, in order for us to exclude your child from the list, we need your consent on the form below.

Please fill out the information below if applicable and have your son or daughter return this form to the guidance office by **October 1, 2018**. If we do not receive the form by that time **we will** release your son or daughter's contact information to the recruiters of the U.S. armed forces and institutions of higher education upon their request.

I hereby request that my son/daughter _____, a junior/senior at Harpursville Sr. High School, be left off the contact information list that will be provided to the recruiters of the U.S. armed forces and institutions of higher education. I understand that I am exercising the right to opt my child out of this requirement.

Parent/Guardian

Signature

2018-2019 Transportation Confirmation

Please Return As Soon As Possible

Please list each student in the household: Name and Grade

First Name	Last Name	Grade	First Name	Last Name	Grade
_____	_____	_____	_____	_____	_____
First Name	Last Name	Grade	First Name	Last Name	Grade
_____	_____	_____	_____	_____	_____

To ensure your student(s) are transported properly please fill in each section below (AM, PM, ½ DAY)

AM (MORNINGS) TRANSPORTATION REQUEST

CHECK APPROPRIATE DAYS

	MON	TUES	WED	THU	FRI
<input type="checkbox"/> Parent Transport					
<input type="checkbox"/> Bus Pick-up at Home Address Home Address: _____					
<input type="checkbox"/> Bus Pick-up at Caregiver's Address Caregiver's Name: _____ Caregiver's Address: _____					

PM (AFTERNOONS) TRANSPORTATION (End of School Day) REQUEST

CHECK APPROPRIATE DAYS

<input type="checkbox"/> Parent Transport Name/Relationship: _____					
<input type="checkbox"/> Ride Bus to Home Address Home Address: _____					
<input type="checkbox"/> Ride Bus to Caregiver's Address Caregiver's Name: _____ Caregiver's Address: _____					

½ DAY AND/OR EARLY DISMISSALS

CHECK APPROPRIATE DAYS REQUESTED

Scheduled ½ Days for 2018-2019 School Year: Thursday 11/8, Friday 1/25, Friday 4/5. Dismissal @ 11:30AM.

<input type="checkbox"/> Parent Transport Name/Relationship: _____					
<input type="checkbox"/> Ride Bus to Home Address @ 11:30am Home Address: _____					
<input type="checkbox"/> Ride Bus to Caregiver's Address @ 11:30am Caregiver's Name: _____ Caregiver's Address: _____					

Please Drop off, Mail, Fax or Email To: Danielle Maxim, Transportation Department, Harpursville CSD PO Box 147 Harpursville NY 13787.
 Transportation Office: JRSR HS Bldg Room 113 (office to the left @blue awning entrance).
 DMaxim2@hcs.stier.org. Fax to 607-693-1480 ATTN: Danielle Maxim



Letter from the head bus driver

Hello HCS families,

I hope your summer was enjoyable and relaxing. It doesn't seem possible that it is time to start gearing up for the 2018-2019 school year. It has been nice seeing all of the happy faces here at the summer enrichment program. The students seem to be enjoying the program. Students have really shown their best bus behavior this summer. Way to go kiddos, keep up the good work!

Enclosed you will find the 2018-2019 transportation confirmation request. Please fill out the form and return it as soon as possible to ensure all transportation information can be updated. If we do not receive the form we will assume that the student will be getting picked up and dropped off at their home address.

I also have added the dates for our

half days to this year's transportation request form. Those dates are: November 8, 2018, and January 25 and April 5, 2019. Dismissal on half days will be at 11:30 a.m.

Please be sure to note these dates and specify where you would like your child to go on half days and emergency early dismissal days (whether it be an emergency or a weather related early dismissal).

Students who attend school at a different location will follow their transfer school calendar in regards to conference days, scheduled half days, breaks and holidays. Transfer students will follow the schedule for HCS when there are delays and snow days. If HCS has a half day and their transfer school has a full day, we will still transport full day for our transfer students. All transfer students will be taken home (if they typically get dropped off at

home). If the student is brought back to HCS to ride a regular route home, they will be dropped off at home after their school day. Times will vary on these days, please plan accordingly. If a transfer school is in session and HCS is scheduled to be off due to a conference day, we will transport all transfer students both morning and afternoon, picking up and dropping off all transfer students at home.

I look forward to seeing all of our returning students and can't wait to meet our new students on Wednesday, September 5. As always, if you have any questions or concerns please feel free to contact me.

Enjoy the rest of your summer.

Respectfully,

Danielle Maxim
Head Bus Driver

Written permission from the parent/guardian is required in order for 1st-6th graders to be dropped off alone by a bus driver without an adult present.

☐ **I GIVE permission for my student(s) to be dropped off alone by a bus driver. (1st-6th Graders only).**

Students Name & Grade: _____

Parent/Guardian Signature: _____ **Date:** _____

Students must be ready for the bus at least 8 minutes before their scheduled Pick up and Drop Off times. Students must be at the bus stop which is located approximately fifteen (15) feet from the end of their driveway, sidewalk or doorway. Students should be waiting for the bus to arrive OUTSIDE so that they are visible for regular and especially substitute drivers to see them. Drivers are not permitted to make stops more than once at the same location. Drivers are not allowed to blow their horn to summon children to the bus. The horn is to be used to signify a dangerous condition to students. Students whom may cross the road to load or unload the bus must be at least 10 feet in front of the bus, watching for the Driver to signal the student it is safe to cross. Students must be 4 years of age before they are eligible to ride the School Bus. All of these recommendations will be refreshed for our returning students and taught to our new students during our mandated bus safety drills. If you have any questions or concerns, please feel free to contact me at **693-8100** or Dmaxim2@hcs.stier.org.

Parents/Guardians must be visible to receive student's grades PK thru 6 off the bus to ensure someone is home for them. Students will be brought back to HCS if there is no one visible to receive them, students must then be picked up at HCS when their bus returns to campus. Students will not be permitted to be dropped off at a different location other than their designated drop off location without a bus pass.


Bus Pass Requests: Notes must be sent it with your student in order to request a bus change. The note should include the date the request is for, your


student's name, grade, teacher, and the name and address of the residence the student will be dropped off at along with a parent/guardian name and signature. Bus request changes will not be accepted after 11:30am on full school days, and 9:00am Half/Early Dismissal days. This is to ensure there is enough time to create and disperse the passes out to the requesting student. Transportation requests should be kept to a minimum to ensure all students are getting to where they need to be daily safely and comfortably. Student expectations run parallel with expectations set forth in their schools. Students should be ready to enter/exit the bus in a safe and timely manner. Students should always use their indoor voices when talking to their peers on the bus. Food and drink is not permitted on the bus. Toys, folders and other items that are brought in on the bus in their backpacks should stay in their backpacks while in route. If students need to bring items in or take items home from school they must fit on their lap. Sharp, large bulky items, glass, balls, skateboards are not permitted on the bus. As always please feel free to reach out to me if you feel you have a questionable item. Phones, iPod's, and/or other electronics must be either silent or used with headphones to eliminate distracting the Driver or other students. Students should remain in their assigned seats.

Any questions or concerns please reach out to me! I can't wait to see everyone in September!



**Please note that run times are subject to change. Please give a window of +/- 10 minutes.*


	PICKUP	TIME
	Route 'A' 371 Hunt Hill	6:42
	Vincent Hill Rd (west side)	6:44
	Hunt Hill Rd	6:47
	Tunnel Rd	6:54
	Vincent Hill Rd (east side)	6:58
	Monkey Run Rd	6:59
	Moot Town Rd	7:04
	Tunnel Rd (Rte 7 to Meade Rd)	7:09
	Houghtaling, Villecco, Meade & Tunnel	7:14
	Meade Rd (Tunnel Rd to Walling Rd)	7:17
	Walling Rd	7:20

	ROUTE 'B' Dug Rd	6:45
	Ridge Rd	6:49
	Old State Rd - East End	6:52
	Flagg Rd	6:56
	Springer Rd	6:58
	Old State Rd - West End	7:00
	Fox Hollow Rd	7:04
	Colesville Rd (1097 to 1147)	7:12
	North Road	7:16

	ROUTE 'C' Welton	6:51
	Chaffee	7:01
	Beechridge Rd	7:12
	McCoy Rd	7:20

	Route 'D' 3481 Rte 79	6:46
	Loop Rd (Bridge to East Windsor)	6:48
	East Windsor Rd (Loop to Thorn Hill)	6:51
	Thorn Hill Rd	6:56
	Penny Hollow Rd	6:59
	Perch Pond Rd	7:05
	Nabinger Hill Rd	7:07
	Lower Perch Pond Rd	7:10
	E Windsor Rd (Perch to Dyer Flat)	7:12
	Dyer Flat Rd	7:14
	Centervillage Bridge (To Tannery)	7:20
	Left onto Route 79 (Country Ct)	7:23
	Route 79 (3229-3307)	7:26
	Golden Lane	7:28
	Harpursville Fire Station/Main St	7:29

	Route 'E' Sanitaria Springs Rd	6:38
	Cafferty Rd	6:45
	Martin Hill Rd (Cafferty Rd to Colesville Rd)	6:54
	Watrous Rd	7:00
	Doolittle Rd	7:07
	Rte 79 (Doolittle Rd to 3183 Rte 79)	7:10
	Still Rd	7:22

	ROUTE 'G' Wiser Rd	6:52
	Dilly Rd	6:59
	Martin Hill Rd (Dilly Rd to Hurd Rd)	7:08
	Hurd Rd	7:10
	Right onto Colesville (2623, 2571, 2573, 2567)	7:18
	Matthews	7:23
	Left onto Colesville (2552, 2698, 2718, 2759)	7:26


Bus Passes/Questions/Concerns:
DMaxim2@hcs.stier.org
 607-693-8100


*students must be 4 years old to ride the bus


	PICKUP	TIME
	Route 'H' Colesville Rd 2091 to 1191	6:34
	Turn around at Four Corners (Colesville 1170-1192)	6:56
	Hawkins Rd	7:00
	Ouaquaga Rd	7:02
	Colesville Rd to Parkview	7:07
	Parkview Rd	7:12
	Johnson Rd	7:15
	Colesville Rd to Rowe Rd	7:18
	Rowe Rd	7:21
	Colesville Rd (2384-2506)	7:23

	Route 'K' Rte 235 (To Davey Rd)	6:45
	Davey Rd	6:49
	Rte 235 (Long Hill to Coventry Rd)	6:54
	Seymour Hill Rd	7:02
	Gray Rd	7:04
	Skellett Rd	7:10
	Rte 79 (Pratt Rd to Rte 7)	7:12
	Maple St	7:23

	ROUTE 'L' Rte 7 (Rte 79 to Sanitaria Springs Fire Station)	6:28
	Allen Rd (To Spear Rd)	6:33
	Spear Rd	6:34
	1969 Rte 7 Flannery MHP	6:35
	1751-19 Rte 7 (Country Manor MHP)	6:39
	Belden Manor Rd	6:52
	Martin Hill Rd	7:02
	Tobey Rd	7:07
	Gehr Rd (At Rte 7)	7:14
	Bates Rd (TA Bates & Beechridge)	7:18

	Route 'S' Allen Rd (Spear Rd to Meade Rd)	6:35
	Holcomb Rd (Walling Rd to Allen Rd)	6:38
	Beartown Rd	6:40
	Wiley Rd	6:53
	Rte 79 (District line to Pratt Rd)	6:58
	Babcock Rd	7:04
	Rte 79 (Approx 4833-4822)	7:06
	Snow Rd	7:07
	Rte 79 (Approx 4633-4615)	7:08
	Pratt Rd	7:13
	Hickox Rd	7:15
	Lovejoy Rd (Hickox Rd to Rte 7)	7:20
	Light Rd	7:24

	Route 'U' Lovejoy Rd	6:42
	Ives Rd	6:50
	Rte 235 (Ives to Long Hill)	6:52
	Stone Hill Rd	7:00
	Oak Hill Rd	7:04
	Oak Hill Spur Rd	7:12
	Rte 7 (Nineveh - Approx 2891-3017)	7:13
	East Windsor (Nineveh to Perch Pond)	7:22

	Route 'W' Porter Hollow Rd	6:54
	Winn Hill (Porter Hollow to Pleasant Hill)	6:58
	Path of Life	7:02
	Pleasant Hill Rd	7:02
	Quinn Hill Rd	7:07
	4 King Rd (Creekside Village MHP)	7:26
	Rte 79 (Winding Way to Maple Rd)	7:28

HCS Homecoming Spirit Days 2018



Superhero Week
October 9-12, 2018



Awareness Tuesday

(Pick a color to promote the cause you are fighting)



ORANGE
Hunger
Racial Tolerance
Cultural Diversity
Self-Injury
Lupus
Humane Treatment
of Animals



PURPLE
Animal Abuse
Domestic Violence
ADD
Religious Tolerance
Alzheimer's
Pancreatic Cancer
Testicular Cancer
Thyroid Cancer
Crohn's Disease/Colitis
Cystic Fibrosis
Lupus
Fibromyalgia
Victims of 911



YELLOW
Support our Troops
MIA/POW
Suicide Prevention
Adoptive Parents
Amber Alerts
Bladder Cancer
Spina Bifida
Endometriosis
Hope



RED
AIDS/HIV
Substance Abuse
Heart Disease
Stroke
MADD
DUI Awareness



PINK
Breast Cancer
Birth Parents
Childhood Cancer



GREEN
Environment
Missing Children
Organ Donation
Kidney Cancer
Ovarian Cancer
Leukemia
Childhood Depression



LAVENDER
General Cancer
Epilepsy
Rett Syndrome



BLACK
In Memorial
Mourning
Melanoma
Gang Prevention



Dynamic Duo Wednesday

(Find a friend to be your twin, or dress like a famous pair)



Character Day Thursday

(Dress like your favorite Superhero)



Blue and Gold Friday



(Show your school spirit by wearing your jerseys, school colors, and Hornet Pride)

*No face paint or inappropriate costumes will be tolerated! School Dress code still applies.
All hats need to be theme appropriate and removed for all classes.*



Pesticide notification

Dear parent, guardian, and school staff member,

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and non-public elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The Harpursville School District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- A school remains unoccupied for a continuous 72 hours following an application
- Anti-microbial products
- Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- Silica gel and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- Boric acid and disodium octaborate tetrahydrate
- The application of EPA designated biopesticides
- The application of EPA designated exempt materials under 40CFR152.25
- The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.



In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour advance notification of pesticide applications that are scheduled to occur in your school, please complete the form below and return it to David Johnson, pesticide representative, Harpursville Central School, PO Box 147, Harpursville, NY 13787. Please feel free to contact Mr. Johnson at 693-8121 or djohnson@hcs.stier.org for further information on these requirements.

Harpursville School District Request for Pesticide Application Notification

School Building Name		
Name:		Address:
Day phone:	Evening phone:	Email Address:



Meal program application instructions

Dear Parent/Guardian:

Children need healthy meals to learn. **Harpursville Central School District** offers healthy meals every school day. Breakfast is available at the Middle and High School for **\$1.50**; lunch is available at the Middle and High School for **\$2.40**. Your children may qualify for free meals or for reduced price meals. Reduced price is **\$0.25** for breakfast and **\$0.25** for lunch.

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete the application to apply for free or reduced price meals. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Harpursville CSD, Attn: Food Service Dept., PO Box 147, Harpursville, NY 13787.**
2. WHO CAN GET FREE MEALS? All children in households receiving benefits from **SNAP, the Food Distribution Program on Indian Reservations** or **TANF**, can get free meals regardless of your income. Categorical eligibility for free meal benefits is extended to all children in a household when the application lists an Assistance Program's case number for any household member. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Eligibility Guidelines. Households with children who are categorically eligible through an Other Source Categorical Eligible designation, as defined by law, maybe eligible for free benefits and should contact the SFA for assistance in receiving benefits.
3. CAN FOSTER CHILDREN GET FREE MEALS? Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Foster children may also be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. If non-foster children in a foster family are not eligible for free or reduced price meal benefits, an eligible foster child will still receive free benefits.
4. CAN HOMELESS, RUNAWAY, AND MIGRANT CHILDREN GET FREE MEALS? Yes, children who meet the definition of homeless, runaway, or migrant qualify for free meals. If you haven't been told your children will get free meals, please call **Jill Andrews** at **607-693-8108** to see if they qualify.
5. WHO CAN GET REDUCED PRICE MEALS? Your children can get low cost meals if your household income is within the reduced price limits on the Federal Eligibility Income Chart, shown on this application.
6. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE APPROVED FOR FREE MEALS? Please read the letter you got carefully and follow the instructions. Call the school at **607-763-3403** if you have questions.
7. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE? Yes. Your child's application is only good for that school year and for the first 30 operating days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
8. I GET WIC. CAN MY CHILD(REN) GET FREE MEALS? Children in households participating in WIC maybe eligible for free or reduced price meals. Please fill out a FREE/REDUCED PRICE MEAL application.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes and we may also ask you to send written proof.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at anytime during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **Michael J. Rullo, Superintendent of Schools, PO Box 147, Harpursville, NY 13787, 607-693-8112.**
12. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens to qualify for free or reduced price meals.
13. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children living with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
14. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
15. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
16. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
17. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for **SNAP** or other assistance benefits, contact your local assistance office or call **1-800-342-3009**.

2018-2019 Income eligibility guidelines for free and reduced price meals

Reduced Price Eligibility Income Chart

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$ 22,459	\$ 1,872	\$ 936	\$ 864	\$ 432
2	\$ 30,451	\$ 2,538	\$ 1,269	\$ 1,172	\$ 586
3	\$ 38,443	\$ 3,204	\$ 1,602	\$ 1,479	\$ 740
4	\$ 46,435	\$ 3,870	\$ 1,935	\$ 1,786	\$ 893
5	\$ 54,427	\$ 4,536	\$ 2,268	\$ 2,094	\$ 1,047
6	\$ 62,419	\$ 5,202	\$ 2,601	\$ 2,401	\$ 1,201
7	\$ 70,411	\$ 5,868	\$ 2,934	\$ 2,709	\$ 1,355
8	\$ 78,403	\$ 6,534	\$ 3,267	\$ 3,016	\$ 1,508
*Each Add'l person add	\$ 7,992	\$ 666	\$ 333	\$ 308	\$ 154

How to Apply: To get free or reduced price meals for your children carefully complete one application following the instructions for your household and return it to the designated office listed on the application. If you now receive SNAP, Temporary Assistance to Needy Families (TANF) for any children, or participate in the Food Distribution Program on Indian Reservations (FDPIR), the application must include the children's names, the household SNAP, TANF or FDPIR case number and the signature of an adult household member. All children should be listed on the same application. If you do not list a SNAP, TANF or FDPIR case number for any household member, the application must include the names of everyone in the household, the amount of income each household member, and how often it is received and where it comes from. It must include the signature of an adult household member and the last four digits of that adult's social security number, or check the box if the adult does not have a social security number. An application that is not complete cannot be approved. Contact your local Department of Social Services for your SNAP or TANF case number or complete the income portion of the application. No application is necessary if the household was notified by the SFA their children have been directly certified. If the household is not sure if their children have been directly certified, the household should contact the school.

Reporting Changes: The benefits that you are approved for at the time of application are effective for the entire school year. You no longer need to report changes for an increase in income or decrease in household size, or if you no longer receive SNAP.

Income Exclusions: The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care Development (Block Grant) Fund should not be considered as income for this program.

In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability

Non discrimination Statement: This explains what to do if you believe you have been treated unfairly.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: **(1)** mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or **(3)** email: program.intake@usda.gov. This institution is an equal opportunity provider.

Meal Service to Children With Disabilities: Federal regulations require schools and institutions to serve meals at no extra charge to children with a disability which may restrict their diet. A student with a disability is defined in 7CFR Part 15b.3 of Federal regulations, as one who has a physical or mental impairment which substantially limits one or more major life activities. Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing learning, and working. You must request the special meals from the school and provide the school with medical certification from a medical doctor. If you believe your child needs substitutions because of a disability, please get in touch with us for further information, as there is specific information that the medical certification must contain.

Confidentiality: The United States Department of Agriculture has approved the release of students names and eligibility status, without parent/guardian consent, to persons directly connected with the administration or enforcement of federal education programs such as Title I and the National Assessment of Educational Progress (NAEP), which are United States Department of Education programs used to determine areas such as the allocation of funds to schools, to evaluate socioeconomic status of the school's attendance area, and to assess educational progress. Information may also be released to State health or State education programs administered by the State agency or local education agency, provided the State or local education agency administers the program, and federal State or local nutrition programs similar to the National School Lunch Program. Additionally, all information contained in the free and reduced price application may be released to persons directly connected with the administration or enforcement of programs authorized under the National School Lunch Act (NSLA) or Child Nutrition Act (CNA); including the National School Lunch and School Breakfast Programs, the Special Milk Program, the Child and Adult Care Food Program, Summer Food Service Program and the Special Supplemental Nutrition Program for Women Infants and Children (WIC); the Comptroller General of the United States for audit purposes and federal, State or local law enforcement officials investigating alleged violation of the programs under the NSLA or CNA.

Reapplication: You may apply for benefits anytime during the school year. Also, if you are not eligible now, but during the school year become unemployed, have a decrease in household income, or an increase in family size you may request and complete an application at that time.

The disclosure of eligibility information not specifically authorized by the NSLA requires a written consent statement from the parent/guardian. We will let you know when your application is approved or denied.

Sincerely, Mark A Bordeau Director of Food Services



Meal program application instructions

APPLICATION INSTRUCTIONS

To apply for free and reduced price meals, complete only one application for your household using the instructions below. Sign the application and return the application to **Harpursville CSD, Food Service Dept., PO Box 147, Harpursville, NY 13787.**

If you have a foster child in your household, you may include them on your application. A separate application is not needed. Call the school if you need help: **Kathi Murphy 607-763-3403.** Ensure that all information is provided. Failure to do so may result in denial of benefits for your child or unnecessary delay in approving your application.

PART 1 ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE APPLICATION FOR YOUR HOUSEHOLD.

- (1) Print the names of the children, including foster children, for whom you are applying on one application.
- (2) List their grade and school.
- (3) Check the box to indicate a foster child living in your household, or if you believe any child meets the description for homeless, migrant, runaway (a school staff will confirm this eligibility).

PART 2 HOUSEHOLDS GETTING SNAP, TANF OR FDIPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.

- (1) List a current SNAP, TANF or FDIPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. The case number is provided on your benefit letter.
- (2) An adult household member must sign the application in PART 4. SKIP PART 3. Do not list names of household members or income if you list a SNAP case number, TANF or FDIPIR number.

PART 3 ALL OTHER HOUSEHOLDS MUST COMPLETE THESE PARTS AND ALL OF PART 4.

- (1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are applying for, all other children, your spouse, grandparents, and other related and unrelated people in your household. Use another piece of paper if you need more space.
- (2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.
- (3) Enter the total number of household members in the box provided. This number should include all adults and children in the household and should reflect the members listed in PART 1 and PART 3.
- (4) The application must include the last four digits only of the social security number of the adult who signs **PART 4** if Part 3 is completed. If the adult does not have a social security number, check the box. **If you listed a SNAP, TANF or FDIPIR number, a social security number is not needed.**
- (5) An adult household member must sign the application in PART 4.

OTHER BENEFITS: Your child may be eligible for benefits such as Medicaid or Children's Health Insurance Program (CHIP). To determine if your child is eligible, program officials need information from your free and reduced price meal application. Your written consent is required before any information may be released. Please refer to the attached parent Disclosure Letter and Consent Statement for information about other benefits.

USE OF INFORMATION STATEMENT

Use of Information Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the primary wage earner or other adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs.

We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

DISCRIMINATION COMPLAINTS

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Date Withdrew _____

F ____ R ____ D ____

2018-2019 Application for Free and Reduced Price School Meals

To apply for free and reduced price meals for your children, read the instructions on the back, complete **only one** form for your household, sign your name and **return it to the address listed below**. Call Kathi Murphy at 607-763-3403, if you need help. Additional names may be listed on a separate paper.

Return Completed Applications to: Harpursville C.S.D., Food Service Dept.
PO Box 147
Harpursville, NY 13787

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	Homeless Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

2. SNAP/TANF/FDPIR Benefits:

If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. **Skip to Part 4, and sign the application.**

Name: _____ CASE #: _____

3. Report all income for ALL Household Members (Skip this step if you answered 'yes' to step 2)

All Household Members (including yourself and all children that have income).

List all Household members not listed in Step 1 (including yourself) **even if they do not receive income**. For each Household Member listed, if they do receive income, report total income for each source in whole dollars only. If they do not receive income from any other source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of household member	Earnings from work before deductions <i>Amount / How Often</i>	Child Support, Alimony <i>Amount / How Often</i>	Pensions, Retirement Payments <i>Amount / How Often</i>	Other Income, Social Security <i>Amount / How Often</i>	No Income
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>
	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	\$ _____ / _____	<input type="checkbox"/>

*Last Four Digits of Social Security Number: XXX-XX- ____ - ____

I do not have a SS# ☐

*When completing section 3, an adult household member must provide the last four digits of their Social Security Number (SS#), or mark the "I do not have a SS# box" before the application can be approved.

4. Signature: An adult household member must sign this application before it can be approved.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school will get federal funds; the school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: _____ Date: _____

Email Address: _____

Home Phone: _____ Work Phone: _____ Home Address: _____

5. Ethnicity and Race are optional; responding to this section does not affect your children's eligibility for free or reduced price meals.

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or LatinoRace: ☐ American Indian or Alaskan Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Island ☐ White**DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY**

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

☐ SNAP/TANF/Foster☐ Income Household: Total Household Income/How Often: _____ / _____ Household Size: _____☐ Free Meals ☐ Reduced Price Meals ☐ Denied/Paid

Signature of Reviewing Official _____ Date Notice Sent: _____



Meal program information

PARENT/GUARDIAN CONSENT TO RELEASE ELIGIBILITY INFORMATION FOR FREE AND REDUCED PRICE MEALS

Dear Parent/Guardian:

If your child is eligible for free and reduced price meals, he/she also may be eligible for other benefits. To receive these benefits, you must provide written consent to permit school officials to give your name, address, and an indication that your household is eligible for free and reduced price meals, to representatives of certain programs. **Failure to sign a consent statement that will allow disclosure of this information will not affect your child's eligibility or participation in the school meals program.**

Some of the programs that may request names and eligibility information to be used to provide benefits, and for which parent/guardian consent is required, include: federal health insurance programs such as Medicaid or Children's Health Insurance program (CHIP), other federal programs, State programs, local health and education programs and other local activities. For example, the disclosure of children's eligibility for free and reduced price meals to determine eligibility for free text books, free band instruments, holiday baskets, school supplies, etc., or reduced fees for summer school or driver education programs, would require written consent by the child's parent/guardian.

If you wish to provide consent to release information contained in your child's free and reduced price meal application, to receive other benefits, please complete form on the backside.

Please call Kathi Murphy at 607-763-3403 if you have questions.

Sincerely,
Mark Bordeau
Sr. Food Service Director
Enclosure (consent statement)

Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.



CONSENT TO RELEASE FREE OR REDUCED PRICE ELIGIBILITY INFORMATION

School officials may release information that shows that my child/children are eligible for free or reduced price meals to the following programs. I understand that the information will only be provided to the program(s) checked.

(Check the box next to the program area(s) you wish to release information to)

- ☐ State or federal programs such as the Youth Summer Work program or the Educational Talent Search Program.
- ☐ Local health and education programs and other local programs that provide benefits such as free textbooks or school supplies, free band instruments, or reduced fees for summer school or driver education.
- ☐ Community programs such as holiday baskets, clothing drive, and summer arts and playground programs.

I understand that I will be releasing information that will show that my child/children are eligible for free and reduced price meals. I give consent to release my confidential information for the above named uses.

Child/Children:

I certify that I am the child's parent/guardian for whom the application was made.

Signature of Parent/Guardian: _____

Print Name: _____

Address: _____

Phone Number: _____

Date: _____

Mail to:

**Harpurville CSD – Food Service Dept.
PO Box 147
Harpurville, NY 13787**

Nondiscrimination Statement:

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
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Welcome!

The food service department would like to say “Hello!” and introduce you to our rockin’ lunch items. The Rock on Café™ offers students milk, fruits and vegetables, proteins and grains, and must meet strict nutrition and portion size regulations.

Key Standards Include:

- Age-appropriate calorie limits
- Large serving of vegetables and fruits (students must take at least one serving of fruit or vegetable)
- A wide variety of vegetables, including dark green and red/orange vegetables and legumes
- Fat-free or 1% milk
- Whole grains
- Visit your district website for the current Charge Meal Policy

For more information about the Rock on Café™ and the standards for school meals visit us at www.rockoncafe.com and “Like” us on Facebook www.facebook.com/RockOnCafe



NEW This Upcoming School Year! **Starting on August 1, 2018**

Parents/Guardians you can now apply for Free/Reduced price meals directly online at the convenience of your own home for Middle & High School Students Only.

Please check out the district homepage website below, click on Free & Reduced Application tab to access the application.

Or

Pick up an application at any school.

PRE-PAY ONLINE. IT'S A CONVENIENT OPTION...

You can pre-pay online for your child's meals! Best of all, you will be able to monitor how your child is using the money.

For more information go to: www.hcs.stier.org
or you may contact Kathi Murphy, 607-763-3403

Harpursville Central School District
Mark Bordeaux, Food Service Director, 607 766-3926
www.hcs.stier.org





It's Smart - It's Cool - It's Healthy

Free & Reduced Meals

Frequently Asked Questions

Q. Who can get free meals?

A. Children are eligible for free meals if: they live in a household that get SNAP or Temporary Assistance for Needy Families (TANF), if your household income is within the free limits on the Federal Income Guidelines Chart.

Q. Who can get reduced meal prices?

A. Your child/ children can get low cost meals if your household income is within the limits based on the Federal Income Guidelines Chart.

Q. Do I need to fill out an application for each child?

A. No. Complete the application to apply for free or reduced meal prices. Please, use one Free and Reduced Price School Meals Application for all students in your household.

Q. If I don't qualify now, may I apply later?

A. Yes! You may apply at any time during the school year. For example, if your household size goes up, income goes down, or if you start getting SNAP, TANF or other benefits. Note: if your income changes or your work circumstances change and effects your income, your children may be eligible to get free or reduced meals.

Q. What do I do if I get a direct certification letter in the mail?

A. Please fill out the necessary information (for example: grade & school) and mail your application to the address listed below.

Q. Do I need to fill out an application every year?

A. YES! YOU MUST FILL OUT A NEW APPLICATION EVERY YEAR!



NEW This Upcoming School Year!

Parents/Guardians you can now apply for Free/Reduced meals directly online at the convenience of your own home for:

Middle & High School Students ONLY.

Please check out the district homepage website below, click on Free & Reduced Application tab to access the application.

Or

Pick up an application at any school and mail to:

Harpurville Central School District

P.O. Box 147

Harpurville, NY 13787

ATTN: Food Service Department

Questions? Call Kathi Murphy at 607-763-3403

Harpurville Central School District
Mark Bordeaux, Food Service Director, 607-766-3926
www.hcs.stier.org





Harpursville Central School District

P.O. Box 147
Harpursville, NY 13787

Non-Profit Org.
U.S. Postage
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Binghamton, NY
Permit No.237

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Michael Rullo

2018-2019 school year media release - opt out form

The Harpursville Central School District (HCSD) will periodically use electronic and traditional media for publicity and educational purposes to showcase our students and programming. These formats may include video productions, audio footage, webpages, school newsletters, as well as district social media sites. These images are used to show the combined efforts of our students and faculty, as well as highlight our programs to the community at large. We understand some families are not comfortable with this level of exposure for their children.

If you **do not** want the district to use your child's images in the above listed formats, you must sign and return this form to the appropriate building principal. Once it is received, this information will be relayed to all applicable parties involved with your child.

If you do not return this form, this grants Harpursville Central School permission to use your child's image in the above formats.

☐ I DO NOT give permission for Harpursville Central School to share any photograph, digital image, videotape, other picture, voice, performance, and/or comment affiliated with my child at this time.

Parent/Guardian Signature: _____ Date: _____

Student (s) Name: _____

Student (s) Name: _____